



United States
Department of
Agriculture

Farm and Foreign
Agricultural
Services

Risk
Management
Agency

1400 Independence
Avenue, SW
Stop 0801
Washington, DC
20250-0801

INFORMATIONAL MEMORANDUM: IS-13-004

TO: All Approved Insurance Providers
All Risk Management Agency Filed Offices
All Other Interested Parties

FROM: Heather Manzano /s/ Heather Manzano 6/4/2013
Acting Deputy Administrator for Insurance Services

SUBJECT: Cancellation of Multi-Year Written Agreements Effective for the 2013
Crop Year

ISSUE:

The Risk Management Agency (RMA) is in the process of updating its data processing systems under the IT Modernization (ITM) project. The current written agreement data processing system is one of the systems undergoing significant change. Specifically, existing data records from active and expiring written agreements must be converted to new data record formats. To facilitate this conversion, RMA intends to cancel ALL current multi-year written agreements that were in effect for the 2013 crop year.

ACTION:

Each current multi-year written agreement includes the following statement.

The written agreement may be canceled in writing for any crop year by FCIC not less than 30 days before the cancellation date; or canceled by you or your insurance provider on or before the cancellation date for any specific crop year.

RMA intends to cancel multi-year agreements beginning with April 30 Contract Change Date Crops. The Regional Offices will provide written notice to the producer and company that the written agreement is cancelled not later than 30 calendar days prior to the applicable cancellation date specified in the policy or written agreement, as applicable.

When multi-year agreements end or are cancelled, a new agreement may be issued by RMA using the new data formats if all renewal request criteria are met. Requests for new multi-year written agreements will be acceptable for all applicable types of requests ((except for pecans) GP (unless not allowed by the policy); HR; OP; RE; TP; UA; UC;

and XC) starting again for the 2014 crop year using the new ITM system. If any current multi-year written agreement is not renewed in writing after it expires or is canceled, then insurance coverage will be in accordance with terms and conditions stated in the insured's policy without regard to the written agreement.

DISPOSAL DATE:

December 31, 2013