

ATTACHMENT (1)

Information for RMA Customers Filing an AD-1026 for the First Time

In early December crop insurance customers who did not have form AD-1026, Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification, on file with the Farm Service Agency (FSA), received a letter from the Risk Management Agency (RMA) advising that *“To continue to be eligible for premium subsidy on any Federally reinsured crop insurance policy, including specialty crops, livestock, and pasture, you must File form AD-1026 certifying compliance with your local USDA Service Center’s Farm Service Agency (FSA) by June 1, 2015.”*

Further, if you already filed form AD-1026 with FSA and your operation has not changed since filing, then you have met the filing requirement and no further action is necessary. If you do not know whether you have an AD-1026 on file, you were asked to visit with your local USDA Service Center’s FSA office and inquire about your status.

A streamlined filing method was established for persons who only participate with RMA and are eligible to check block 5B on the form AD-1026. However, in addition to filing form AD-1026, the following information is needed to create your conservation compliance file with FSA:

- Full name
- Complete Tax identification number (the last 4 digits is not sufficient)
- Address
- Telephone number
- A list of any affiliated persons with farming interests as explained in number 7 of the form AD-1026 Appendix.

If you are an RMA customer who checks blocks 6 or 7 the streamlined filing method does not apply. Please contact the FSA office to determine the information to establish your file.

If you access the AD-1026 via the website or are provided the form by a third party, you may complete and sign the form and fax or mail it to the FSA office servicing your county. It is not necessary for you to go to the FSA office to provide this additional information. You can provide this information to your local FSA office by telephone or letter with the AD-1026. Office contact information can be found at the following web address:

<http://offices.sc.egov.usda.gov/locator/app?state=us&agency=fsa>

As an agriculture producer seeking to receive USDA program benefits including the crop insurance premium subsidy, it remains your responsibility to work with the FSA to establish the appropriate farm and compliance files. USDA cannot accept responsibility for actions, or lack of thereof for third parties acting on your behalf.