

United States
Department of
Agriculture



Federal Crop
Insurance
Corporation



Risk Management
Agency

Product
Administration
& Standards
Division

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Document and Supplemental Standards Handbook (DSSH)

2013 and Succeeding Crop Years

**U.S. DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C. 20250**

FEDERAL CROP INSURANCE CORPORATION DIRECTIVE		NUMBER: 24040-04 (08-2013) 24040-03 (06-2013) 24040-02 (02-2013) 24040-01 (06-2012) 24040 (05-2011)
SUBJECT: AMENDMENTS TO DOCUMENT AND SUPPLEMENTAL STANDARDS HANDBOOK (DSSH)	DATE: 8/20/2013	
	OPI: Product Administration and Standards Division (PASD)	
	/s/ Tim B. Witt Deputy Administrator, Product Management	

1 PURPOSE

This directive provides the form standards and procedures for use in the sales and service of any eligible crop insurance policy; required statements and disclosures; and the standards for submission and review of non-reinsured supplemental policies in accordance with the Standard Reinsurance Agreement (SRA).

2 SUMMARY OF CHANGES

The following are the significant changes to this directive. Affected forms must be modified to include these changes by December 31, 2013 and are effective for policies with a contract change date after the directive's publication.

- A Revised Summary of Revenue History Database in Exhibit 33.
- B Added Revenue Report for Pecan Revenue in Exhibit 33.1.

33 SUMMARY OF REVENUE HISTORY DATABASE

This form is for Pecan Revenue Only. The Summary of Revenue History Database consists of all years of production, within the base period, reported by the insured and is used to calculate the approved SRH yield.

1 INSURED INFORMATION

- A "Insured's Name" (Substantive)
- B "Street or Mailing Address" (Substantive)
- C "Telephone Number" (Substantive)
- D "Policy Number" (Substantive)
- E "Crop Year" (First Year of the Coverage Module) (Substantive)
- F "Identification Number and Identification Type" (Substantive)
- G "State and County" (Substantive)

2 CROP INFORMATION

- A "Practice/Type/T-Revenue Map Area" (Substantive)
- B "Unit Number" (Substantive)
- C "Legal Description:" (Substantive)
 - ___ "Section:"
 - ___ "Township:"
 - ___ "Range:"
 - ___ "Other Land Identifier (e.g., Spanish land grants, metes and bounds, etc.):"
- D "FSA Farm/Tract/Field Number" (Substantive)
- E "Other Person(s) Sharing in the Crop" (Substantive)
- F "T-Revenue" (Non-substantive)

SUMMARY OF REVENUE HISTORY DATABASE

For items G - L below allow space to provide the appropriate years of the base period.

- G "Crop Year of History" (Non-substantive)
- H "Gross Sales" (Substantive)
- I "Total Pound Production" (Non-substantive)
- J "Acres" (Substantive)
- K "Yield in Pounds" (Substantive)
- L "Average Gross Sales per Acre" (Substantive)
- M "Yield Descriptor" (Substantive)

Add the following below the table:

- N "Total Number of Years" (Substantive)
- O "Total Average Gross Sales per Acre" (Substantive)
- P "Approved Average Revenue per Acre" (Substantive)
- Q "Yield Indicator" (Substantive)
- R "Required PAIR" (Substantive)

3 OTHER INFORMATION

- A "Comments" (Substantive)

4 REQUIRED STATEMENTS

- A Certification Statement [(Substantive) See Exhibit 2]
- B Privacy Act Statement [(Substantive) See Exhibit 3]
- C Nondiscrimination Statement [(Substantive) See Exhibit 4]

33.1 REVENUE REPORT

For Pecan Revenue, to collect the prior crop year(s)' production and gross sales from the insured for the prior two-year coverage module. The information contained in the revenue report is used to establish the approved SRH yield for the current coverage module. A revenue report is required at the beginning of a two-year coverage module.

1 INSURED INFORMATION

- A "Insured's Name" (Substantive)
- B "Insured's Street or Mailing Address" (Substantive)
- C "Telephone Number" (Substantive)
- D "Policy Number" (Substantive)
- E "Crop Year" (Substantive)
- F "Identification Number" (Substantive)
- G "Identification Number Type" (Substantive)
- H "State and County" (Substantive)

2 CROP INFORMATION

- A "Practice/Type/ Map" (Substantive)
- B "Unit Number" (Substantive)
- C "Legal Description:" (Substantive)
 - ___ "Section:"
 - ___ "Township:"
 - ___ "Range:"
 - ___ "Other Land Identifier (e.g., Spanish land grants, metes and bounds, etc.):"
- D "FSA Farm/Tract/Field Number" (Substantive)
- E "Other Person(s)" (Substantive)
- F "Record Type" (Substantive)
- G "Contract Number" (Substantive)

REVENUE REPORT

- H "Number of Trees" (Substantive)
- I "Insurability" (Substantive)
- J "Gross Sales" (Substantive)
- K "Total Pound Production" (Non-substantive)
- L "Acres" (Substantive)
- M "Yield Descriptor" (Substantive)
- N "Yield in Pounds" (Substantive)
- O "Average Gross Sales per Acre" (Substantive)

Items F - O are required for the most recent two crop year's revenue report. These items are not required for all crop years within the base period unless the insured reports production for multiple crop years.

- P "Multi Crop Year Reporting Reason" (Substantive)

Provide instruction for the insured to indicate the applicable reason he/she is reporting a crop year other than the most recent two crop years in the coverage module.

- Q "Added Acreage" (Substantive)

4 OTHER INFORMATION AND SIGNATURES

- A "Insured's Printed Name, Signature and Date" (Substantive)
- B Comments Section (Non-Substantive)

5 REQUIRED STATEMENTS

- A Certification Statement [(Substantive) See Exhibit 2]
- B Privacy Act Statement [(Substantive) See Exhibit 3]
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