

United States
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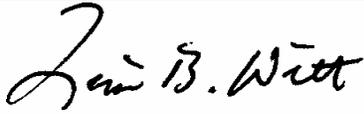
Product
Development
Division

FCIC-25660 (11-2003)
FCIC-25660-1 (10-2004)

CABBAGE PILOT LOSS ADJUSTMENT STANDARDS HANDBOOK

2005 and Succeeding Crop Years

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C. 20250

FEDERAL CROP INSURANCE HANDBOOK	NUMBER: 25660 (11-2003) 25660-1 (10-2004)
SUBJECT: CABBAGE PILOT LOSS ADJUSTMENT STANDARDS HANDBOOK 2005 AND SUCCEEDING CROP YEARS	DATE: October 20, 2004
	OPI: Product Development Division
	APPROVED:  Deputy Administrator, Research and Development

THIS HANDBOOK CONTAINS THE OFFICIAL FCIC-APPROVED LOSS ADJUSTMENT STANDARDS FOR THIS CROP FOR THE 2005 AND SUCCEEDING CROP YEARS. IN THE ABSENCE OF INDUSTRY-DEVELOPED, FCIC-APPROVED PROCEDURE FOR THIS CROP FOR 2005 AND SUCCEEDING CROP YEARS, ALL REINSURED COMPANIES WILL UTILIZE THESE STANDARDS FOR BOTH LOSS ADJUSTMENT AND LOSS TRAINING.

SUMMARY OF CHANGES/CONTROL CHART

Major Changes: See changes or additions in text that have been **highlighted**. Three stars (***) identify where information has been removed.

Changes for Crop Year 2005 (FCIC-25660-1) issued **OCTOBER 2004**:

- A. Page 1, subsection 2 A: Revised to state, “the following is the minimum distribution of forms completed by the adjuster and signed by the insured for the loss adjustment inspection.”
- B. Page 20, subsection 9B, SECTION I, item A: Revised language pertaining to first crop and second crop language. Also revised language on page 29, item A₂.
- C. Page 35, **TABLE B**: Revised item (3) language stating instructions for row widths other than those in **TABLE B**.

CABBAGE (PILOT) LOSS ADJUSTMENT STANDARDS HANDBOOK

SUMMARY OF CHANGES/CONTROL CHART (Continued)

Control Chart For: Cabbage (Pilot) Loss Adjustment Standards Handbook						
	SC Page(s)	TC Page(s)	Text Page(s)	Reference Material	Date	Directive Number
Remove	1-4		1-2	35-36	11-2003	FCIC-25660
			19-20		11-2003	FCIC-25660
			29-30		11-2003	FCIC-25660
					11-2003	FCIC-25660
					11-2003	FCIC-25660
Insert	1-2		1-2	35-36	11-2004	FCIC-25660-1
			19-20		11-2004	FCIC-25660-1
			29-30		11-2004	FCIC-25660-1
					11-2004	FCIC-25660-1
					11-2004	FCIC-25660-1
Current Index	1-2	1-4	1-2	35-36 37-40	11-2004	FCIC-25660-1
			3-18		11-2003	FCIC-25660
			19-20		11-2004	FCIC-25660-1
			21-28		11-2003	FCIC-25660
			29-30		11-2004	FCIC-25660-1
			31-34		11-2003	FCIC-25660
					11-2004	FCIC-25660-1
					11-2003	FCIC-25660
					11-2004	FCIC-25660-1
					11-2003	FCIC-25660

1. INTRODUCTION

THIS HANDBOOK MUST BE USED IN CONJUNCTION WITH THE LOSS ADJUSTMENT MANUAL (LAM).

This handbook identifies the crop-specific procedural requirements for adjusting Multiple Peril Crop Insurance (MPCI) losses in a uniform and timely manner. These procedures, which include crop appraisal methods and claims completion instructions, supplement the general (not crop-specific) procedures, forms, and manuals for loss adjustment identified in the LAM.

2. SPECIAL INSTRUCTIONS

This handbook remains in effect until superseded by reissuance of **either** the entire handbook **or** selected portions (through slipsheets or bulletins). If slipsheets have been issued for a handbook, the original handbook as amended by slipsheet pages shall constitute the handbook. A bulletin can supersede either the original handbook or subsequent slipsheets.

A. DISTRIBUTION

The following is the minimum distribution of forms completed by the adjuster **and signed by the insured** for the loss adjustment inspection:

One legible copy to the insured. The original and all remaining copies as instructed by the insurance provider.

It is the insurance providers' responsibility to maintain original insurance documents relative to policyholder servicing as designated in their approved plan of operations.

B. TERMS, ABBREVIATIONS, AND DEFINITIONS

- (1) Terms, abbreviations, and definitions **general** (not crop specific) to loss adjustment are identified in the LAM.
- (2) Terms, abbreviations, and definitions **specific** to cabbage loss adjustment and this handbook, which are not defined in this section, are defined as they appear in the text.
- (3) Abbreviations:

APH	Actual Production History
CAT	Catastrophic Risk Protection
CIH	Crop Insurance Handbook

(4) Definition(s):

Base Contract Price	The price per hundredweight stipulated in the processor contract executed between the insured and the processor without regard to discounts or incentives that may apply.
Harvest	Cutting of cabbage plant to sever the head from the stalk.
Inspected Transplants	Cabbage plants that have been found to meet the standards of the public agency that is responsible for the inspection process within the State in which they are grown.
Local Market Price	The price per hundredweight for cabbage at the time of harvest offered by buyers in the area in which the insured normally markets the cabbage.
Marketable Cabbage	Cabbage that is free from such physical defects or damage that would make it unmarketable or that grade at least United States Commercial for fresh-market cabbage or United States Number 2 for processing cabbage.

3. INSURANCE CONTRACT INFORMATION

The insurance provider is to determine that the insured has complied with all policy provisions of the insurance contract. Crop provisions, which are to be considered in this determination include (but are not limited to):

A. INSURABILITY

- (1) The crop insured will be all the cabbage types in the county that are listed in the Special Provisions, for which a premium rate is provided by the actuarial documents, in which the insured has a share, and that are:
 - (a) Planted with inspected transplants (if required by the Special Provisions);
 - (b) Planted with hybrid seed, if direct seeded (unless otherwise permitted by the Special Provisions);
 - (c) Planted within the planting periods designated in the Special Provisions;
 - (d) Planted for harvest as marketable cabbage for:
 - 1 Fresh market; or

12. **Additional Units:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY

FINAL: Unit number(s) for ALL non-loss units for the crop at the time of final inspection. A non-loss unit is any unit for which a TPC Production Worksheet has not been completed. Additional non-loss units may be entered on a single TPC Production Worksheet.

If more spaces are needed for non-loss units, enter the unit numbers, identified as “Non-Loss Units,” in the Narrative or on an attached Special Report.

13. **Est. Prod. Per Acre:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Estimated yield per acre, in whole hundredweight, of all non-loss units for the crop at the time of final inspection.

14. **Date(s) Notice of Loss:**

PRELIMINARY:

- a. Date the notice of damage was given for the unit in item 2.
- b. A third preliminary inspection (if needed) requires an additional set of TPC Production Worksheets. Enter the date of notice for a third preliminary inspection in the 1st space of item 14 on the second set.
- c. Reserve the “Final” space on the first page of the first set of TPC Production Worksheets for the date of notice for the final inspection.
- d. If the inspection is initiated by the insurance provider, enter “Company Insp.” instead of the date.

REPLANT AND FINAL: Transfer the last date in the 1st or 2nd space to the FINAL space if a final inspection should be made as a result of the notice. Always enter the complete date of notice (month, day, year) for the FINAL inspection in the FINAL space on the first page of the first set of TPC Production Worksheets. For a delayed notice of loss or delayed claim, refer to the LAM.

15. **Companion Policy(s):**

- a. If no other person has a share in the unit (insured has 100 percent share), MAKE NO ENTRY.

- b. In all cases where the insured has LESS than a 100 percent share of a loss-affected unit, ask the insured if the OTHER person sharing in the unit has a multiple-peril crop insurance contract (i.e., not crop-hail, fire, etc.). If the other person does not, enter “NONE.”
- (1) If the other person has a multiple-peril crop insurance contract and it can be determined that the SAME insurance provider services it, enter the contract number. Handle these companion policies according to insurance provider instructions.
 - (2) If the OTHER person has a multiple-peril crop insurance contract and a DIFFERENT insurance provider or agent services it, enter the name of the insurance provider and/or agent (and contract number) if known.
 - (3) If unable to verify the existence of a companion contract, enter “Unknown,” and contact the insurance provider for further instructions.

Refer to the LAM for further information regarding companion contracts.

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

Make separate line entries for varying:

- (1) Rate classes, types, or farming practices;
- (2) APH yields;
- (3) Appraisals;
- (4) Adjustments to appraised mature production (damaged, but marketable production).
- (5) Stages or intended use(s) of acreage;
- (6) Shares (e.g., 50 percent and 75 percent shares on the same unit); or
- (7) Appraisals for damage due to hail or fire if Hail and Fire Exclusion is in effect.

Verify or make the following entries:

Item

No.

Information Required

- A. **Field ID:** The field identification symbol from a sketch map or an aerial photo. Refer to the narrative. In the margin (or in a separate column), enter the date of inspection for the last line entry of each inspection.

REFER TO THE LAM FOR INSTRUCTIONS REGARDING ENTRIES OF FIRST CROP AND SECOND CROP CODES.

- b. If at the time of final inspection, (if prior to the end of the insurance period), there is any unharvested insured acreage remaining on the unit that the insured does not intend to harvest; enter “**Incomplete.**”
- c. If at the time of final inspection (if prior to the end of the insurance period), **none** of the insured acreage on the unit has been harvested, and the insured does not intend to harvest such acreage, enter “**No Harvest.**”
- d. If the case involves a Certification Form, enter the date from the Certification Form when the entire unit is put to another use, replanting is complete for the unit, etc. Refer to the LAM.

19. **Similar Damage:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Check “Yes” or “No.” Check “Yes” if amount and cause of damage due to insurable causes is similar to the experience of other farms in the area. If “No” is checked, explain in the Narrative.

20. **Assignment of Indemnity:** Check “YES” **only** if an assignment of indemnity is in effect for the crop year; otherwise, check “No.” Refer to the LAM.

21. **Transfer of Right to Indemnity:** Check “YES” **only** if a transfer of right to indemnity is in effect for the unit for the crop year; otherwise, check “No.” Refer to the LAM.

A₁. **Share:** RECORD ONLY VARYING SHARES on SAME unit to three decimal places.

A₂. **Field ID:**

- a. If only one practice or type of harvested production is listed in Section I, MAKE NO ENTRY.
- b. If more than one practice or type of harvested cabbage production is listed in Section I, and a separate approved APH yield exists, indicate for each practice/type the corresponding Field ID (from Section I, Column “A”).

REFER TO THE LAM FOR INSTRUCTIONS REGARDING ENTRIES OF FIRST CROP AND SECOND CROP CODES.

B. - D. **Row Width, Tractor, Est. Yield:** In the column heading line out “row width,” “tractor,” “est. yield,” and enter “Disposition.” For production sold, enter the name and address of the processor. For cabbage otherwise disposed of, indicate the disposition (sold at roadside stand, etc.).

E. - F. **MAKE NO ENTRY.**

G. **Production:** Production in hundredweights, to tenths.

H₁. **Value Per Pound:** Line out “pound” and enter “CWT.” Enter the value per hundredweight of cabbage damaged by an insured cause but marketable (fresh or processing) in dollars and cents.

H₂. **Local Mkt. Price CWT:** Enter the actual value per hundredweight in dollars and cents.

FRESH - The price per hundredweight for cabbage offered by buyers in the area in which the insured normally market the cabbage.

PROCESSING - The base contract price or the price per hundredweight stipulated in the contract executed between the insured and the processor without regard to discounts or incentives that may apply.

I. **Quality Factor:** For harvested cabbage, enter the 3-place decimal quality adjustment factor: the result of H₁ divided by H₂.

J. **Production Not to Count:** In the column heading line out “Lbs.” and enter “CWT.” Enter the net production NOT to count in hundredweight, to tenths, WHEN ACCEPTABLE RECORDS IDENTIFYING SUCH PRODUCTION ARE AVAILABLE, from harvested acreage which has been assessed an appraisal of not less than the guarantee per acre, or from other sources (e.g., other units or uninsured acreage).

THIS ENTRY MUST NEVER EXCEED PRODUCTION SHOWN ON THE SAME LINE. EXPLAIN ANY “PRODUCTION NOT TO COUNT” IN THE NARRATIVE.

K. **Production to Count:** In the column heading, line out “lbs.” and enter “cwt.” Enter, to tenths, the result of (1) subtracting the production in Column “J” from the production in Column “G;” (2) multiply this result by the quality factor from Column “I” [(“G” minus “J”) times “I”].

L. **Value of Production:** Enter the insured’s price election per hundredweight.

Refer to the Special Provisions for Price Elections by practice.

M. **Value Not to Count:** MAKE NO ENTRY.

10. REFERENCE MATERIAL

TABLE A - MINIMUM SAMPLE REQUIREMENTS FOR REPRESENTATIVE SAMPLES

ACRES IN FIELD	MINIMUM NO. OF SAMPLES
0.1 - 10.0	3
10.1 - 40.0	4
Add one additional sample for each additional 40.0 acres (or fraction thereof) in the field or subfield.	

TABLE B - ROW WIDTH AND LENGTH CHART

ROW LENGTH REQUIREMENTS IN RELATION TO ROW WIDTH TO EQUATE 1/100TH OF AN ACRE									
Row Width (in inches)	30	32	34	36	38	40	42	44	46
Length of Row (in feet)	174.2	163.4	153.7	145.2	137.6	130.7	124.5	118.8	113.6

For row widths other than those in **TABLE B**, determine the sample row length as follows:

- (1) Divide row width in inches (nearest one-half inch) by 12 in./ft. and round to the nearest thousandth.
- (2) Divide 43,560 sq. ft./acre by the determined row width in item (1) above and round to the nearest thousandth.
- (3) Divide the result in item (2) above by 100 (for 1/100 acre) and round to the nearest tenth.

EXAMPLE: Measured row width in the field is 37 in.
 $37 \text{ in.} \div 12 \text{ in./ft.} = 3.083 \text{ ft.}$
 $43,560 \text{ sq. ft./acre} \div 3.083 \text{ ft.} = 14,129.095$
 $14,129.095 \div 100 = 141.3 \text{ ft. row length}$

TABLE C - CABBAGE PLANT POSITIONS PER ACRE

PLANT SPACING (inches)	FEET PER 100 PLANTS	ROW WIDTH – INCHES								
		30	32	34	36	38	40	42	44	46
6.0	50.0	34848	32670	30748	29040	27512	26136	24891	23760	22727
6.1	50.8	34277	32134	30244	28564	27061	25708	24483	23370	22354
6.2	51.7	33724	31616	29756	28103	26624	25293	24088	22994	21994
6.3	52.5	33189	31114	29284	27657	26202	24891	23706	22629	21645
6.4	53.3	32670	30628	28826	27225	25792	24503	23336	22275	21307
6.5	54.2	32167	30157	28383	26806	25395	24126	22977	21932	20979
6.6	55.0	31680	29700	27953	26400	25011	23760	22629	21600	20661
6.7	55.8	31207	29257	27536	26006	24637	23405	22291	21278	20352
6.8	56.7	30748	28826	27131	25624	24275	23061	21963	20965	20053
6.9	57.5	30303	28409	26738	25252	23923	22727	21645	20661	19763
7.0	58.3	29870	28003	26356	24891	23581	22402	21336	20366	19480
7.1	59.2	29449	27608	25984	24541	23249	22087	21035	20079	19206
7.2	60.0	29040	27225	25624	24200	22926	21780	20743	19800	18939
7.3	60.8	28642	26852	25273	23868	22612	21482	20459	19529	18680
7.4	61.7	28255	26489	24931	23546	22307	21191	20182	19265	18427
7.5	62.5	27878	26136	24599	23232	22009	20909	19913	19008	18182
7.6	63.3	27512	25792	24275	22926	21720	20634	19651	18758	17942
7.7	64.2	27154	25457	23960	22629	21438	20366	19396	18514	17709
7.8	65.0	26806	25131	23652	22338	21163	20105	19147	18277	17482
7.9	65.8	26467	24813	23353	22056	20895	19850	18905	18046	17261
8.0	66.7	26136	24503	23061	21780	20634	19602	18669	17820	17045
8.1	67.5	25813	24200	22776	21511	20379	19360	18438	17600	16835
8.2	68.3	25499	23905	22499	21249	20130	19124	18213	17385	16629
8.3	69.2	25191	23617	22228	20993	19888	18893	17994	17176	16429