

United States
Department of
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Federal Crop
Insurance
Corporation



Product
Administration &
Standards
Division

FRESH MARKET SWEET CORN LOSS ADJUSTMENT STANDARDS HANDBOOK

FCIC-25170 (05-2010) 2011 and Succeeding Crop Years

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C. 20250

FEDERAL CROP INSURANCE HANDBOOK		NUMBER: 25170	
SUBJECT: FRESH MARKET SWEET CORN LOSS ADJUSTMENT STANDARDS HANDBOOK 2011 AND SUCCEEDING CROP YEARS	OPI: Product Administration and Standards Division		
	Approved:		Date:
	/S/ Tim B. Witt		May 28, 2010
	Deputy Administrator, Product Management		

THIS HANDBOOK CONTAINS THE OFFICIAL FCIC-ISSUED LOSS ADJUSTMENT STANDARDS FOR THIS CROP FOR THE 2011 AND SUCCEEDING CROP YEARS. ALL REINSURED COMPANIES WILL UTILIZE THESE STANDARDS FOR BOTH LOSS ADJUSTMENT AND LOSS TRAINING.

SUMMARY OF CHANGES/CONTROL CHART

The following list contains significant changes to this handbook, as determined by us. It may not represent all changes made. All changes made to this handbook are applicable regardless of whether or not listed.

Major Changes: See changes or additions in text which have been highlighted. Three stars (***) identify information that has been removed.

Changes for Crop Year 2011 (FCIC-25170) issued **MAY 2010**:

- A. Throughout handbook: Made editorial and syntax changes so handbook text tracks with current RMA-approved handbook formatting, and updated examples and forms as needed.
- B. Throughout the handbook: Comments that pertained to grammar, punctuation, deleting unneeded words, rewording to make a sentence flow better, corrections of reference numbers, formatting, etc. were incorporated if accepted, but are not listed.
- C. **Subsection 2B(3)** - Added abbreviation for Minimum Value Option (MVO).
- D. **Subsection 4C** - Revised replant examples.
- E. **Subsection 8A** - Revised appraisal worksheet form standards in accordance with latest RMA approved procedure.
- F. **Subsection 8D** - Revised summary of harvested production worksheet entries and completion procedures. Updated summary of harvested production worksheet illustration.

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SUMMARY OF CHANGES/CONTROL CHART (continued)

- G. **Subsection 9A** - Revised claim form standard instructions in accordance with RMA approved procedure.
- H. **Subsection 9C** - Items 4-6, allow recording of three additional entries for dates of damage, causes of damage, and the related determined percent of damage. No longer requires identification of a primary cause of damage (51% rule removed).
- I. **Subsection 9C** - Deleted entries for “Preliminary Acres,” and entries for Stage Guarantee “Per Acre” and Total.”
- J. **Subsection 9C** - Added items 17 and 48, to allow entry of multi-crop codes on the PW as required by the LAM.
- K. **Subsection 9C** - Added item 18 to provide space to enter reported acres (from the acreage report). This is important when determining if there are under-reported acres.
- L. **Subsection 9C** - Added item 19 to provide space to enter determined acres on the PW as previously required by the Loss Adjustment Standards Handbook.
- M. **Subsection 9C** - Items 23-26 and item 28, new entry items to record applicable actuarial codes when identified on the FCI-35.
- N. **Subsection 9C** - Item 71, records total production allocated to this unit from other unreported units.
- O. **Subsection 9C** - Item 72, records total APH production for this unit, after deductions for production damaged by uninsured causes (total of column 37) and production allocated to other units included on this unit’s claim (item 71).
- P. **Subsection 9C** - Items 73 and 74 reversed so insured’s signature is on the left hand side and the adjuster’s signature is on the right hand side of the form.
- Q. **Subsection 9C** - Incorporated revised production worksheet and replanting worksheet.

Control Chart For: Fresh Market Sweet Corn Loss Adjustment Standards Handbook						
	SC Page(s)	TC Page(s)	Text Page(s)	Reference Material	Date	Directive Number
Remove	Entire Handbook					
Current Index	1-2	1-2	1-40	41	05-2010	FCIC-25170

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1. INTRODUCTION

THIS HANDBOOK MUST BE USED IN CONJUNCTION WITH THE LOSS ADJUSTMENT MANUAL (LAM) STANDARDS HANDBOOK, FCIC-25010.

The FCIC-issued loss adjustment standards for this crop are the official standard requirements for adjusting losses in a uniform and timely manner. The FCIC-issued standards for this crop and crop year are in effect as of the signature date for this crop handbook at www.rma.usda.gov/handbooks/25000/index.html. All **Approved Insurance Provider's (AIP's)** will utilize these standards for both loss adjustment and loss **adjustment** training for the applicable crop year. These standards, which include crop appraisal methods, claims completion instructions, and form standards, supplement the general (not crop-specific) loss adjustment standards identified in the LAM.

2. SPECIAL INSTRUCTIONS

This handbook remains in effect until superseded by reissuance of **either** the entire handbook **or** selected portions (through slipsheets or bulletins). If slipsheets have been issued for a handbook, the original handbook as amended by slipsheet pages shall constitute the handbook. A bulletin can supersede either the original handbook or subsequent slipsheets.

A. DISTRIBUTION

- (1) The following is the minimum distribution of forms completed by the adjuster and signed by the insured (or the insured's authorized representative) for the loss adjustment inspection:
- (2) One legible copy to the insured. The original and all remaining copies as instructed by the AIP. It is the AIP's responsibility to maintain original insurance documents relative to policyholder servicing as designated in their approved plan of operations.

B. TERMS, ABBREVIATIONS, AND DEFINITIONS

- (1) Terms, abbreviations, and definitions **general** (not crop specific) to loss adjustment are identified in the LAM.
- (2) Terms, abbreviations, and definitions **specific** to fresh market sweet corn loss adjustment and this handbook, which are not defined in this section, are defined as they appear in the text.
- (3) Abbreviations:

CAT	Catastrophic Risk Protection
CIH	Crop Insurance Handbook
DSSH	Document and Supplemental Standards Handbook, FCIC-24040
MVO	Minimum Value Option

(4) Definition(s):

Allowable Cost	The dollar amount per container for harvesting, packing, and handling as shown in the Special Provisions.
Amount of Insurance (per acre)	The dollar amount of coverage per acre obtained by multiplying the reference maximum dollar amount shown on the actuarial documents by the coverage level percentage the insured elects.
Average Net Value Per Container	The dollar amount obtained by totaling the net values of all containers of sweet corn sold and dividing the result by the total number of containers of all sweet corn sold.
Container	The unit of measurement for the insured crop as specified in the Special Provisions.
Direct Marketing	Sale of the insured crop directly to consumers without the intervention of an intermediary such as a wholesaler, retailer, packer, processor, shipper, or buyer. Examples of direct marketing include selling through an on-farm or roadside stand, farmer's market, and permitting the general public to enter the field for the purpose of picking all or a portion of the crop.
Harvest	Separation of ears of sweet corn from the plant by hand or machine.
Marketable Sweet Corn	Sweet corn that is sold for any purpose or grades U.S. No. 1 or better in accordance with the requirements of the United States Standards for Grades of Sweet Corn.
Minimum Value	The dollar amount per container shown in the Special Provisions used to value marketable production to count.
Net Value	The dollar value of packed and sold sweet corn obtained by subtracting the allowable cost and any additional charges specified in the Special Provisions from the gross value per container of sweet corn sold. This result may not be less than zero.

3. INSURANCE CONTRACT INFORMATION

The AIP is to determine that the insured has complied with all policy provisions of the insurance contract. Crop provisions, which are to be considered in this determination include (but are not limited to):

A. INSURABILITY

The following may not be a complete list of insurability requirements. Refer to the Basic Provisions, Crop Provisions, and Special Provisions for a complete list.

- (1) The crop insured will be all the fresh market sweet corn in the county in which the insured has a share, for which a premium rate is provided by the actuarial documents, and is:
 - (a) Planted for harvest and sold as fresh market sweet corn;
 - (b) Planted within the planting periods designated in the actuarial documents;
 - (c) Grown under an irrigated practice (unless otherwise provided in the Special Provisions). Refer to the LAM for the definition of what constitutes an irrigated practice;
 - (d) Grown by a person who in at least one of the three previous crop years grew fresh market sweet corn for commercial sale or participated in managing a sweet corn farming operation;
 - (e) Not (unless otherwise provided in the Special Provisions or by written agreement):
 - 1 Interplanted with another crop;
 - 2 Planted into an established grass or legume; or
 - 3 Grown for direct marketing.
- (2) Sweet corn seed must be planted in rows far enough apart to permit mechanical cultivation, unless otherwise provided by the Special Provisions, actuarial documents, or by written agreement.
- (3) Insurance coverage is extended to provide an indemnity when the elected dollar amount of fresh sweet corn has not been produced. The coverage DOES NOT guarantee a market for the sweet corn, and efforts must be made to ensure that any production shortfall is attributable to insured causes.

B. PROVISIONS AND PROCEDURES NOT APPLICABLE TO CAT COVERAGE

Refer to the CIH and LAM for provisions and procedures not applicable to CAT.

C. UNIT DIVISION

Refer to the insurance contract for unit provisions. Unless limited by the Crop or Special Provisions, a basic unit, as defined in the Basic Provisions, will also be established for each planting period.

D. MINIMUM VALUE OPTION

- (1) The total value of harvested production that is not sold by direct marketing will be determined as follows, if the **MVO** is selected:
 - (a) **For sold production**, the dollar amount obtained by multiplying the average net value per container from all sweet corn sold by the total number of all containers of sweet corn sold (this result may not be less than the **MVO** amount shown in the actuarial documents);
 - (b) For marketable production that is not sold, the dollar amount obtained by multiplying the total number of containers of such sweet corn by the Minimum Value **shown in the Special Provisions** for the planting period. Harvested production that is damaged or defective due to insurable causes and is not marketable will not be included as production to count.
- (2) If all the requirements of insurability are met, the value of insurable production that is sold by direct marketing will be the greater of:
 - (a) The actual value received by the insured for direct marketed production; or
 - (b) The dollar amount obtained by multiplying the total number of containers of sweet corn sold by direct marketing by the Minimum Value per container.
- (3) **The adjuster must determine why any production is rejected and document that the damage causing the rejection was due to an insurable cause of loss.**

4. REPLANTING PAYMENT PROCEDURES

A. GENERAL INFORMATION

Only one replanting payment will be made for acreage planted during each planting period within the crop year. **Refer to the Basic Provisions, Crop Provisions, and the Special Provisions for additional information.**

B. QUALIFICATIONS FOR REPLANTING PAYMENT

To qualify for replanting payment, the:

- (1) Sweet corn must be damaged **due to** an insurable cause;
- (2) AIP must determine that it is practical **and give consent** to replant (refer to the LAM);
- (3) Acres being replanted must have been initially planted on or after the “Initial Planting” date established by the Special Provisions;

- (4) Appraisal (or appraisal plus any appraisals for uninsured cause of loss) must indicate that more than 25 percent of the plant stand in the field or subfield will not produce sweet corn; and
- (5) Acreage replanted must be AT LEAST the lesser of 20 acres or 20 percent of the insured **planted** acreage for the unit (as determined on the final planting date or within the late planting period, if a late planting period is applicable).

In the Narrative of the Claim Form or on a Special Report, show the appraisal for each field or subfield and the calculations to document that qualifications for a replanting payment have been met.

C. **MAXIMUM REPLANTING PAYMENT**

The maximum amount of the replanting payment per acre will be the LESSER OF:

- (1) The insured's actual replanting cost; or
- (2) The result obtained by multiplying the maximum replanting payment amount per acre allowed in the Special Provisions by the insured's share in the crop.

EXAMPLE 1

Owner/operator (100 percent share)

24.6 acres replanted.

Insured's actual cost to replant = \$90.00.

Maximum allowed per Special Provisions = \$125.00 × 1.000 (share) = \$125.00.

The lesser of \$90.00 and \$125.00 = \$90.00.

Enter \$90.00 in the Section I "Appraised Potential" column of the Claim Form. Enter the replant calculations in the "Narrative" of the Claim Form.

EXAMPLE 2

Landlord/tenant (50/50 percent share)

24.6 acres replanted.

Insured's actual cost to replant = \$45.00.

Maximum allowed per Special Provisions = \$125.00 × .500 (share) = \$62.50.

The lesser of \$45.00 and \$62.50 = \$45.00.

Enter \$45.00 in the Section I "Appraised Potential" column of the Claim Form if the insured's share has been applied or \$90.00 if the insured's share has yet to be applied. Indicate in the "Narrative" if "Appraised Potential" has/has not been reduced for share on the Claim Form according to individual AIP guidelines. Enter the replant calculations in the "Narrative" of the Claim Form.

D. REPLANTING PAYMENT INSPECTIONS

- (1) Replanting payment inspections are to be prepared as final inspections on the Claim Form only when qualifying for a replanting payment. Non-qualifying replanting payment inspections are to be handled as preliminary inspections.
- (2) If qualified for a replanting payment, a Certification Form may be prepared on the initial farm visit. Refer to the LAM for more information.

E. REPLANTING LIMITATIONS

- (1) Any acreage of sweet corn damaged during the planting period in which initial planting took place must be replanted if:
 - (a) Less than 75 percent of the plant stand remains;
 - (b) It is practical to replant (as determined by the AIP); and
 - (c) The final day of the planting period has not passed at the time the crop was damaged.
- (2) For FALL or WINTER planting-period sweet corn, if the final planting date for the planting period has passed, but the AIP determines it is practical to replant, the insured can elect:
 - (a) To replant such acreage and collect any replanting payment due. The initial planting period coverage will continue for such replanted acreage; or
 - (b) Not to replant such acreage and receive an indemnity based on the stage of growth the plants had attained at the time of damage. However, such an election will result in the acreage being uninsurable in the subsequent planting period.
- (3) For SPRING planting period sweet corn, if the final planting date for the planting period has passed when the damage occurred, an indemnity can be paid based upon the stage of the sweet corn at the time of damage, if it is not practical to replant and the land is put to another use.
- (4) Due to the possibility that some released acreage may not be put to another use as required by the policy, strict attention should be paid to the correct use of the insured's certification of such other use prior to the finalization of the claim for indemnity.

5. FRESH MARKET SWEET CORN APPRAISALS

A. GENERAL INFORMATION

Potential production for all types of inspections will be appraised in accordance with procedures specified in this handbook and the LAM.

B. SELECTING REPRESENTATIVE SAMPLES FOR APPRAISALS

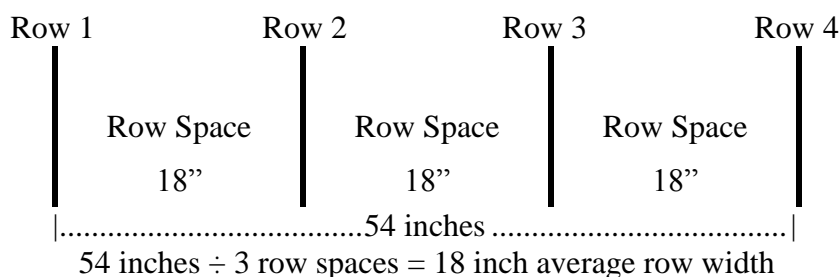
- (1) Determine the minimum number of required samples for a field or subfield by the field size, the average stage of growth, age (size) and general capabilities of the plants, and variability of potential production and plant damage within the field or subfield.
- (2) Split the field into subfields when:
 - (a) Variable damage causes the crop potential to appear to be significantly different within the same field; or
 - (b) The insured wishes to destroy a portion of a field.
- (3) Each field or subfield must be appraised separately.
- (4) Take not less than the minimum number (count) of representative samples required in **TABLE A** for each field or subfield.

C. MEASURING ROW WIDTH FOR SAMPLE SELECTION

Use these instructions for all appraisal methods that require row width determinations.

- (1) Use a measuring tape marked in inches or convert a tape marked in tenths, to inches, to measure row width (refer to the LAM for conversion table).
- (2) Measure across **THREE OR MORE** row spaces, from the center of the first row to the center of the fourth row (or as many rows as needed), and divide the result by the number of row spaces measured across, to determine an average row width, in whole inches.

EXAMPLE:



- (3) Where rows are skipped for tractor and planter tires, refer to the LAM.

D. DETERMINING ROW LENGTH FOR SAMPLE SELECTION

- (1) Apply the average row width to **TABLE B**, to determine the length of sample row required for a 1/100 or 1/1000 of an acre sample size.

- (2) When using two or more rows to fulfill the required length of sample row, divide the length of row required by the number of rows used in the sample. The combined length of all rows must equal the single row length.

E. SWEET CORN STAGES OF GROWTH

- (1) Plant Stages:

STAGE	PLANT GROWTH CHARACTERISTICS
Emergence	Seed sprouts, coleoptile comes into view above the ground.
Blister	Kernels on cob appear as watery blisters (colorless fluid).
Early Milk	Beginning of roasting ear stage. Thin chalky or milky substance in kernels.
Maturity (Milk)	Prime roasting ear stage. Milky fluid in kernel with little or no solid substance.

- (2) Undamaged harvested or unharvested fresh market sweet corn is considered production to count, without regard to its marketability. Refer to subsection 2 B (4) for the definition of “Marketable Sweet Corn.”

F. STAGE AMOUNTS OF INSURANCE PER ACRE

These instructions provide plant-type and growth-stage information for use when appraising potential production during various stages of growth.

- (1) If specified in the Special Provisions, the AIP will limit the insured’s amount of insurance per acre if the insured has not produced the minimum amount of production of sweet corn contained in the Special Provisions in at least one of the three most recent crop years.
- (2) The amounts of insurance are progressive by stages as follows:

Stage	Percent of Amount of Insurance per acre the insured selected	Length of Time
1	65	From planting through the beginning of tasseling (which is when the tassel becomes visible above the whorl).
2 FINAL	100	From tasseling until the acreage is harvested.

- (3) The indemnity payable for any acreage of sweet corn will be based on the stage the plants had achieved when damage occurred. Any acreage of sweet corn damaged in the first stage to the extent that the majority of producers in the area would not normally further care for it will have an amount of insurance based on the first stage for the purposes of establishing an indemnity even if the insured continues to care for the damaged sweet corn.

6. APPRAISAL METHODS

A. GENERAL INFORMATION

These instructions provide information on appraisal methods for:

Appraisal Method...	Use...
Surviving Plant Method	For planted acreage with no emerged seed or from emergence to early milk
Weight/Ear Count Method	From early milk through maturity

B. SURVIVING PLANT METHOD

- (1) For spring-seeded crops, if the reduction in stand is solely due to insufficient soil moisture affecting seed emergence, do not complete appraisals prior to the time specified in the LAM. Refer to the paragraph in the LAM regarding deferred appraisals.
- (2) This method is used from emergence to early milk, based on the number of surviving plants in a 1/100-acre sample row length, and consists of:
- (a) A percent-of-stand determination for replant-eligibility determination; or
 - (b) The potential production remaining in the field, in containers per acre (through the use of a factor) for indemnity determination. Refer to Section 8 for any applicable factor calculations.

C. WEIGHT METHOD

- (1) This method is used from early milk through maturity. Where “container” is defined in subsection 2 B (4) on a:
- (a) Weight basis, this method is based on weighing the marketable sweet corn ear production on a fraction of an acre, then converting such production to the number of containers per acre.
 - (b) Ear-count basis, this method is based on counting marketable sweet corn ear production on a fraction of an acre, then converting such production to the number of containers per acre.

Where a range in number of ears per container is specified in the Special Provisions, use the LOWER number in the range as the specific number of ears required per container for appraisal purposes, e.g., 48 ears per container will be the default value if a container is specified to contain 48-52 ears.

- (2) Acre sample size is determined by the anticipated per-acre appraisal. If the per-acre potential is:

Per-Acre Potential...	Sample Size...
100 containers or fewer	1/100 acre
OVER 100 containers	1/1000 acre

- (3) The first (top) ear on each stalk is picked. Second ears are not usually considered in harvest potential since they are smaller, mature more slowly, and are not usually harvested. If they ARE harvested as marketable fresh market sweet corn, they must be included in production to count.
- (a) FOR WEIGHT-BASED CONTAINERS, production from all samples is weighed and averaged. Include the weight of husks and ears normally picked by harvesting equipment (or by hand if hand-harvesting is practiced). Most, if not all of the husks are retained on harvested ears and counted in the harvest weight.
- (b) FOR EAR-NUMBER-BASED CONTAINERS, production from all samples is counted and averaged. (The appraisal worksheet is modified from “weight” to “number” to accommodate number-of-ear appraisals.)
- (4) The value per container of appraised marketable fresh market sweet corn will be NOT LESS THAN its actual value OR the value per container listed on the Special Provisions for the county. When a bid price is applicable, document the:
- (a) Bid value per container of appraised production;
- (b) Number of containers for which the bid is applicable;
- (c) Source of the bid; and
- (d) Date the bid was received, on a Special Report to be included in the insured’s file, to be used in the event a claim for indemnity is filed.

7. APPRAISAL DEVIATIONS AND MODIFICATIONS

A. DEVIATIONS

Deviations in appraisal methods require RMA written authorization (as described in the LAM) prior to implementation.

B. MODIFICATIONS

There are no pre-established appraisal modifications contained in this handbook. Refer to the LAM for additional information.

8. APPRAISAL AND SUMMARY OF HARVESTED PRODUCTION WORKSHEET ENTRIES AND COMPLETION PROCEDURES

A. WORKSHEET FORM STANDARDS

- (1) The entry items in subsection 8C are the minimum requirements for the Fresh Market Sweet Corn Appraisal Worksheets. The entry items in subsection 8D are the minimum requirements for the Fresh Market Sweet Corn Summary of Harvested Production Worksheet. All of these entry items are “Substantive,” (i.e., they are required.).
- (2) Appraisal worksheet completion instructions. The completion instructions for the required entry items on the appraisal and summary of harvested production worksheets in the following subsections are “Substantive,” (i.e., they are required.).
- (3) The Privacy Act and Non-Discrimination statements are required statements that must be printed on the form or provided to the insured as a separate document. These statements are not shown on the example form in this section. The current Non-Discrimination Statement and Privacy Act Statement can be found on the RMA website at: <http://www.rma.usda.gov/regs/required.html> or successor website.
- (4) Refer to the DSSH for other crop insurance form requirements (e.g., font point size, etc.).

B. GENERAL INFORMATION FOR WORKSHEET ENTRIES AND COMPLETION PROCEDURES

- (1) Include the AIP name in the Appraisal Worksheet title, if not preprinted on the AIP’s worksheet or when a worksheet entry is not provided.
- (2) Include the claim number on the Appraisal Worksheet (when required by the AIP), when a worksheet entry is not provided.
- (3) Separate Appraisal Worksheets are required for each unit appraised, and for each field or subfield, with a different farming practice (Applicable to replant, preliminary, and final claims). Refer to section 5, “Fresh Market Sweet Corn Appraisals” for sampling requirements.

- (4) Surviving Plant and Weight Method(s).
- (a) For every inspection, complete items 1 through 4 and items 22 and 23. The following Appraisal worksheet shows examples of the required entries for appraisals, a replanting payment, or a claim for indemnity, and is so identified. Separate worksheets are required for each inspection.
 - (b) Part I is used to record results of a Surviving Plant method of appraisal, applicable to fresh market sweet corn from emergence to early milk.
 - (c) Part II is used to record the results of a Weight (for containers based on weight) or Ear-count (for containers based on number of ears) appraisal, applicable to marketable fresh market sweet corn from early milk through maturity. (In the Part II heading, WEIGHT is lined out when the form is used for an EAR-COUNT appraisal.)
- (5) Standard appraisal and summary of harvested production worksheet items are numbered consecutively in subsections 8C and 8D. Illustrations are also provided to illustrate how to complete all entries, except the last three items on the Appraisal and Summary of Harvested Production Worksheets.

C. APPRAISAL WORKSHEET ENTRIES AND COMPLETION INFORMATION

Verify or make the following entries:

**Item
No.**

Information Required

Company: Name of the AIP, if not preprinted on the worksheet (Company Name).

Claim No.: Claim number as assigned by the AIP.

- 1. **Insured's Name:** Name of insured that identifies EXACTLY the person (legal entity) to whom the policy is issued.
- 2. **Policy No.:** Insured's assigned policy number.
- 3. **Unit No.:** Unit number from the Summary of Coverage after it is verified to be correct.
- 4. **Crop Year:** Four-digit crop year, as defined in the policy, for which the claim has been filed.

PART I - SURVIVING PLANT METHOD

Use from emergence to early milk.

5. **Field ID:** Field identification symbol.

6. **Row Width, Inches:** Row width, rounded to the nearest inch.

7. **Each Block Equals Number of Surviving Plants in One Sample:** Number of plants in the sample capable of producing an ear. Refer to **TABLE B** for sample row length.

REPLANT: Draw a line under the number of surviving plants; and below the line, enter the number of original plants (living, dead, and missing or non-emerged) for the sample row length.

8. **Total of All Samples:** Total number of surviving plants from all samples in item 7 for the field or subfield.

9. **Number of Samples:** Number of samples in item 7 for the field or subfield.

10. **Avg. No. Plants / Sample:** Total of All Samples (Item 8) divided by Number of Samples (item 9), rounded to the nearest whole number.

REPLANT: Draw a line under the average number of surviving plants; and below the line, enter the AVERAGE whole number of original plants (living, and dead, missing or non-emerged) for the sample row length. Total of original stand counts (below-the-line entries, item 7) ÷ Number of Samples (item 9).

11. **Percent/Factor:** For a NON-REPLANTING PAYMENT inspection, line through “PERCENT” in the column heading. Enter the applicable factor:

a. IF THE CONTAINER IS DEFINED IN POUND EQUIVALENTS (e.g., 42-lb crates);

(1) Multiply “100” (portion of an acre in the sample), times “0.75” (standard average per-ear pound weight).

(2) Divide the result of (1) by the number of pounds in a container as specified in the Special Provisions. Record (the factor) to hundredths.

EXAMPLE: $(100 \times 0.75) \div 42 = 1.79$ factor for a 42-pound “crate” container.

b. IF THE CONTAINER IS DEFINED BY NUMBER OF EARS, divide “100” (portion of an acre in the sample) by the number of ears per container. Record (the factor) to hundredths.

EXAMPLE: $100 \div 48 = 2.08$ factor for a “48 to 52-ear” container.

REPLANT: Line through “FACTOR” in the column heading and divide the average number of surviving plants (number ABOVE the line in item 10), by the average number of original plants (number BELOW the line in item 10) for the Field ID. (Rounded to whole percent.)

12. **Appraisal Per Acre:** Avg. No. Plants/Sample (item 10) × ~~PERCENT~~/FACTOR (item 11), rounded to whole containers.

REPLANT: MAKE NO ENTRY.

PART II - WEIGHT/EAR-COUNT METHOD

Use from early milk through maturity.

Line out inappropriate title.

13. **Fraction of Acre Sample:** Indicate size of sample utilized. Refer to Section 5 B for sample size selection criteria.
14. **Field ID:** Field or subfield identification symbol.
15. **Row Width, Inches:** Row width, to the nearest inch.
16. **Total Per Sample:**
- a. FOR WEIGHT-BASED CONTAINERS, enter the weight of marketable ears and husks harvested for each sample, to the nearest tenth of a pound.
 - b. FOR NUMBER-OF-EAR-BASED CONTAINERS, enter the whole number of marketable ears for each sample.
17. **Total of All Samples:**
- a. FOR WEIGHT-BASED CONTAINERS enter the total weight, to the nearest tenth pound, of all samples in item 16 for the field or subfield.
 - b. FOR NUMBER-OF-EAR-BASED CONTAINERS, enter the total number of ears of all samples recorded in item 16 for the field or subfield.
18. **Number of Samples:** Number of samples in item 16 for the field or subfield.
19. **Avg. per Sample:**
- a. FOR WEIGHT-BASED CONTAINERS, enter the average weight per sample, to nearest tenth of a pound determined by dividing the Total of All Samples (item 17) by the Number of Samples (item 18).

- b. FOR NUMBER-OF-EAR-BASED CONTAINERS, enter the average number of ears per sample, to nearest tenth, determined by dividing the Total of All Samples (item 17) by the Number of Samples (item 18).

20. **Factor:**

a. FOR WEIGHT-BASED CONTAINERS:

- (1) For 1/100-acre sample size and 42-pound (crate) container, use the factor “2.38.”
- (2) For 1/1000-acre sample size and 42-pound (crate) container, use the factor “23.81.”
- (3) To determine the factor for other-sized weight containers, divide the appropriate fraction-of-an-acre sample size (100 or 1000) by the number of pounds of sweet corn per container from the Special Provisions. Record the resultant factor to two decimal places.

b. FOR NUMBER-OF-EAR-BASED CONTAINERS record the calculated factor to the nearest hundredth: (Refer to Section 6 and the Special Provisions for the definition and number of ears per “container” to use in the calculation.)

- (1) For a 1/100-acre sample size, use $100 \div$ the number of ears per container.
- (2) For a 1/1000-acre sample size, use $1000 \div$ the number of ears per container.

21. **Appraisal Per Acre:** Containers per acre for the field or subfield, to the nearest whole container. Avg. per Sample (item 19) \times Factor (item 20).

The following required entries are not illustrated on the Appraisal Worksheet example below.

- 22. **Adjuster’s Signature, Code No., and Date:** Signature of adjuster, code number, and date signed **after** the insured (or insured’s authorized representative) has signed. If the appraisal is performed prior to signature date, document the date of appraisal in the Remarks/Narrative section of the Appraisal Worksheet (if available); otherwise, document the appraisal date in the Narrative of the Production Worksheet.
- 23. **Insured’s Signature and Date:** Insured’s (or insured’s authorized representative’s) signature and date. **BEFORE** obtaining the insured’s signature, **REVIEW ALL ENTRIES** on the Appraisal Worksheet **WITH THE INSURED**(or insured’s authorized representative), particularly explaining codes, etc., which may not be readily understood.
- 24. **Page Numbers:** Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.)

PART I EXAMPLES:
Company: ANY COMPANY

Claim No: XXXXXXXX

APPRAISAL WORKSHEET (C&P/Fresh Market Sweet Corn) FOR ILLUSTRATION PURPOSES ONLY								1 INSURED'S NAME I. M. INSURED	2 POLICY NO. XXXXXXX	3 UNIT NO. 00100	4 CROP YEAR YYYY	
PART I - SURVIVING PLANT METHOD												
5 FIELD ID	6 ROW WIDTH, INCHES	7 EACH BLOCK EQUALS NUMBER OF SURVIVING PLANTS IN ONE SAMPLE						8 TOTAL OF ALL SAMPLES	9 NUMBER OF SAMPLES	10 AVG. NO. PLANTS/SAMPLE	11 PERCENT/FACTOR	12 APPRAISAL PER ACRE
1A	36	$\frac{165}{220}$	$\frac{167}{220}$	$\frac{150}{220}$	$\frac{142}{220}$	$\frac{139}{220}$	$\frac{153}{220}$	= 916	÷ 6	= $\frac{153}{220}$	X 70	=
REPLANT EXAMPLE Δ						NON-REPLANT EXAMPLE ∇						
5 FIELD ID	6 ROW WIDTH, INCHES	7 EACH BLOCK EQUALS NUMBER OF SURVIVING PLANTS IN ONE SAMPLE						8 TOTAL OF ALL SAMPLES	9 NUMBER OF SAMPLES	10 AVG. NO. PLANTS/SAMPLE	11 PERCENT/FACTOR	12 APPRAISAL PER ACRE
1A	36	40	25	30	25	35		= 155	÷ 5	= 31	X 1.79	= 55

PART II EXAMPLE:

PART II - WEIGHT / EAR-COUNT METHOD (After sweet corn has reached maturity)												
								13 FRACTION OF ACRE SAMPLE		1/100 <input checked="" type="checkbox"/>	1/1000 <input type="checkbox"/>	
14 FIELD ID	15 ROW WIDTH, INCHES	MATURE SWEET CORN IN EACH BLOCK EQUALS ONE SAMPLE (Ear And Husk)						17 TOTAL OF ALL SAMPLES	18 NUMBER OF SAMPLES	19 AVG. PER SAMPLE	20 FACTOR	21 APPRAISAL PER ACRE
1C	36	16 TOTAL PER SAMPLE	31.0	11.9	9.4	31.1		= 83.4	÷ 4	= 20.9	X 2.38	= 50
		16 TOTAL PER SAMPLE									X	=

Refer to the Above Appraisal Worksheet instructions for required statements and signature entries.

D. SUMMARY OF HARVESTED PRODUCTION WORKSHEET ENTRIES AND COMPLETION INFORMATION

- (1) Use this worksheet to record production of **marketable** fresh market sweet corn, **which is harvested**. Use separate Summary of Harvested Production Worksheets for:
 - (a) Harvested production **sold directly to consumers (e.g., direct-marketed, roadside stands, farmer's markets, sold for cash, etc.);**
 - (b) Each **broker**, packer, processor **or other first handler; or**
 - (c) Marketable production that is harvested but not sold.

Report production harvested and sold to consumers without the intervention of an intermediary as direct-marketed. Refer to subsection 2 B (4) for the definition of "Direct Marketing."

- (2) Pack out computer printout sheets may be used to record harvested production in lieu of the Summary of Harvested Production Worksheets, provided they establish the total value per load in the same manner with no load valued at less than zero after subtracting allowable costs. (Refer to the Special Provisions for allowable costs.) File a copy of the printout sheets in the contract folder.
- (3) The actual allowable cost of harvested production will include only those allowable costs shown in the Special Provisions. Only deduct allowable costs for production packed and sold. If the sales invoice lists a cooling charge, the maximum allowed cooling charge per container is the greater of the amount stated in the Special Provisions or the amount in any applicable sweet corn marketing order.
- (4) **Production harvested, packed, and shipped will be considered marketable even if such production is rejected at the destination point.**
- (5) **The MVO is only applicable on harvested production.**

Verify or make the following entries:

**Item
No.**

Information Required

Company: Name of the AIP, if not preprinted on the worksheet (Company Name).

Claim No.: Claim number as assigned by the AIP.

1. **Insured's Name:** Name of insured that identifies exactly the person (legal entity) to whom the policy is issued.
2. **Crop:** "Fresh Market Sweet Corn (0044)."

3. **Crop Year:** Four-digit crop year, as defined in the policy, for which the claim has been filed.
4. **Policy Number:** Insured's assigned policy number.
5. **Planting Period:** Planting period (e.g. "Fall", "Winter", or "Spring"). Refer to the acreage report for the planting date and the Special Provisions to determine the planting period.
6. **Unit Number:** Unit number from the Summary of Coverage after it is verified to be correct.
7. **Name, Address, and Phone No. of Buyer/Packer:**
 - a. For sold production, enter name, address, and telephone number (with area code) of the buyer/packer of the production.
 - b. For unsold production, MAKE NO ENTRY.
 - c. If applicable, identify that the **MVO** is selected in the lower right hand corner of item 7.

PART I - PRODUCTION

8. **Sale Date:**
 - a. For sold production, enter date the load was sold in MM/DD/YYYY format.
 - b. For unsold production, enter "unsold" (harvested and/or packed but could not be sold due to insured causes).
9. **Load Number:**
 - a. For sold production, enter the ticket number of the load.
 - b. For unsold production, enter the number of the USDA certificate of inspection, if available, and attach a copy of the certificate to the Summary of Harvested Production worksheet.
10. **No. of Containers:**
 - a. For packed production, enter the number of whole containers per load. (Packed production is containers of marketable sweet corn.)
 - b. For unsold production, enter the number of containers of such production.

11a. **Per Container Gross Value:**

- a. The dollar-and-cents value per container (the gross value of sales from the sales invoice) divided by the Number of Containers (item 10).
- b. For unsold production, MAKE NO ENTRY.

11b. **Per Container Cooling Charge:**

- a. FOR PRODUCTION PACKED AND SOLD. If incurred, the pre-cooling charge per container, in dollars and cents, is the greater of the amount stated in the Special Provisions or the amount in any applicable sweet corn marketing order.
- b. For production with no cooling charges listed on the sales invoice and for unsold production, MAKE NO ENTRY.

11c. **Per Container Adjusted Value:**

- a. Per Container Gross Value (item 11a) minus Per Container Cooling Charge, if applicable (item 11b). Enter the results in dollars and cents.
- b. For production with no cooling charges listed on the sales invoice, repeat Per Container Gross Value (item 11a).
- c. For unsold production, MAKE NO ENTRY.

12. **Allowable Cost:**

- a. FOR **SOLD** PRODUCTION **ONLY**, enter the allowable cost, in dollars and cents per container. The allowable cost is the dollar amount per container for harvesting, packing, and handling as shown in the Special Provisions (EXCLUDING cooling charge). The insured must provide records substantiating actual costs incurred.
- b. For unsold production, MAKE NO ENTRY.

13. **Net Value:**

- a. Per Container Adjusted Value per load (item 11c) minus Allowable Cost (item 12). Enter the results in dollars and cents. No container's value can be less than "0.00."
- b. For unsold production, MAKE NO ENTRY.

14. **Net Value All Containers:**

- a. Number of Containers (item 10) x Net Value (item 13). Enter the results in dollars and cents.
- b. For unsold production, MAKE NO ENTRY.

15. **Total Number All Containers:** Sum of all Number of Containers (item 10 column) entries.
16. **Total Net Value All Containers:** Sum of all Total Value All Containers (item 14 column) entries, in dollars and cents.

PART II - WEIGHTED VALUE

17. **Total Net Value All Containers:** Total from (Item 16).
18. **Total Number All Containers:** Total from (Item 15).
19. **Average Net Value Per Container:** Total Net Value All Containers (item 17) ÷ Total Number All Containers (item 18), in dollars and cents.

This worksheet entry is used to determine the value per container actually received for all harvested production. The entry in Section II, Column “Q₁” of the Production Worksheet will be the greater of the:

- a. Average Net Value Per Container above;
- b. Minimum Value as shown in the Special Provisions (MVO not in effect); or
- c. MVO price (MVO in effect) – this entry may not be less than the MVO amount shown in the actuarial documents..

The following required entries are not illustrated on the Summary of Harvested Production Worksheet example below.

20. **Insured’s Signature and Date:** Insured’s (or insured’s authorized representative’s) signature and date. BEFORE obtaining the insured's signature, REVIEW ALL ENTRIES on the Summary of Harvested Production Worksheet WITH THE INSURED(or insured’s authorized representative), particularly explaining codes, etc., which may not be readily understood.
21. **Code No., Adjuster’s Signature, and Date:** Signature of adjuster, code number, and date signed **after** the insured (or insured’s authorized representative) has signed.
22. **Page Numbers:** Page numbers - (Example Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.)

For Illustration Purposes Only			COMPANY: ANY COMPANY		1. INSURED'S NAME I. M. Insured			
SUMMARY OF HARVESTED PRODUCTION (Fresh Market Sweet Corn)			CLAIM NO.: XXXXXXXX		2. CROP Fresh Market Sweet Corn (0044)			
3. CROP YEAR YYYY		4. POLICY NUMBER XXXXXXX		7. NAME, ADDRESS, AND PHONE NO. OF BUYER/PACKER ABC Packing Co., Box XX, Any Town, Any State XXXXX Minimum Value Tel (XXX) XXX-XXXX Option Selected				
5. PLANTING PERIOD FALL		6. UNIT NUMBER 00100						
PART I – PRODUCTION								
SALE DATE	LOAD NUMBER	NO. OF CONTAINERS	PER CONTAINER					NET VALUE ALL CONTAINERS (10 x 13)
			GROSS VALUE	COOLING CHARGE	ADJUSTED VALUE (11a – 11b)	ALLOWABLE COST	NET VALUE (11C – 12)	
8	9	10	11a	11b	11c	12	13	14
11-10-YYYY	120	801	10.00	1.00	9.00	3.45	5.55	4,445.55
11-10-YYYY	127	820	9.50	1.00	8.50	3.45	5.05	4,141.00
11-10-YYYY	129	794	8.50	1.00	7.50	3.45	4.05	3,215.70
11-10-YYYY	133	802	7.25	1.00	6.25	3.45	2.80	2,245.60
11-11-YYYY	134	800	4.50	1.00	3.50	3.45	0.05	40.00
11-11-YYYY	136	790	3.00	1.00	2.00	3.45	0.00	0.00
11-11-YYYY	140	820	3.45	1.00	2.45	3.45	0.00	0.00
15. TOTAL NUMBER ALL CONTAINERS		5,627	16. TOTAL NET VALUE ALL CONTAINERS					14,087.85
Part II – WEIGHTED VALUE								
17. TOTAL NET VALUE ALL CONTAINERS		18. TOTAL NUMBER ALL CONTAINERS			19. AVERAGE NET VALUE PER CONTAINER			
14,087.85		5,627			2.50			

Refer to the Above Summary of Harvested Production Worksheet instructions for required statements and signature entries.

9. CLAIM FORM ENTRIES AND COMPLETION PROCEDURES

A. CLAIM FORM STANDARDS

- (1) The entry items in subsection 9C are the minimum Claim Form (hereafter referred to as “Production Worksheet”) requirements. All of these entry items are considered “Substantive,” (i.e., they are required.)
- (2) **Production Worksheet instructions.** The completion instructions for the required entry items on the Production Worksheet in the following subsections are “Substantive,” (i.e., they are required.)
- (3) The Privacy Act and Non-Discrimination statements are required statements that must be printed on the form or provided **to the insured** as a separate document. These statements are not shown in the example form in this section. The current **Non-Discrimination Statement** and Privacy Act Statement can be found on the RMA website at: <http://www.rma.usda.gov/regs/required.html> or successor website.
- (4) The certification statement required by the current DSSH must be included on the form directly above the insured’s signature block immediately followed by the statement below.

“I understand the certified information on this Production Worksheet will be used to determine my loss, if any, to the above unit. The **insurance provider** may audit and approve this information and supporting documentation. The Federal Crop Insurance Corporation, an agency of the United States, subsidizes and reinsures this crop insurance.”
- (5) Refer to the DSSH for other crop insurance form requirements (e.g., point size of font, etc.)

B. GENERAL INFORMATION FOR **WORKSHEET ENTRIES AND COMPLETION PROCEDURES**

- (1) The **Production Worksheet** is a progressive form containing all notices of damage for all preliminary, replant, and final inspections, **including “No Indemnity Due” claims**, on a unit.
- (2) If a Production Worksheet has been prepared on a prior inspection, verify each entry and enter additional information as needed. If a change or correction is necessary, strike out all entries on the line and re-enter correct entries on a new line. The adjuster and insured should initial any line deletions.
- (3) Refer to the LAM for instructions regarding the following:
 - (a) Acreage report errors.
 - (b) Delayed notices and delayed claims.

- (c) Corrected claims or fire losses (double coverage) and cases involving uninsured causes of loss, unusual situations, controversial claims, concealment, or misrepresentation.
 - (d) Claims involving a Certification Form (when all the acreage on the unit has been appraised to be put to another use, when acreage is being appraised for a replanting payment and all acreage on the unit has been initially planted, or other reasons described in the LAM).
 - (e) “No Indemnity Due” claims, which must be verified by an APPRAISAL or NOTIFICATION from the insured that the production exceeded the guarantee.
- (4) The adjuster is responsible for determining if the insured **has complied with all their** requirements under the notice and claim provisions of the policy. If any have not, the adjuster should contact the AIP.
 - (5) Instructions labeled “**PRELIMINARY**” apply to preliminary inspections only. Instructions labeled “**REPLANT**” apply to replant inspections only. Instructions labeled “**FINAL**” apply to final inspections only. Instructions not labeled apply to ALL inspections.

C. FORM ENTRIES AND COMPLETION INFORMATION

Verify or make the following entries:

Item

No. Information Required

1. **Crop/Code #:** “Fresh Market Sweet Corn” (0044).
2. **Unit #:** Unit number from the Summary of Coverage after it is verified to be correct.
3. **Location Description:** Land location that identifies the legal description, if available, and the location of the unit (e.g., section, township, and range; FSA Farm Serial Numbers; FSA Common Land Units (CLU) and tract numbers; GPS identifications; or Grid identifications) as applicable for the crop.
4. **Date(s) of Damage:** First three letters of the month(s) during which the determined insured damage occurred for the inspection and cause(s) of damage listed in item 5 below. If no entry in item 5 below, MAKE NO ENTRY. For progressive damage, enter in chronological order the month that identifies when the primary insured damage occurred. Include the SPECIFIC DATE where applicable as in the case of hail damage (e.g., Aug 11). Enter additional dates of damage in the extra spaces, as needed. If more space is needed, document the additional dates of damage in the “Narrative” (or on a Special Report). Refer to the illustration in item 6 below.

If there is no insurable cause of loss, and a no indemnity due claim will be completed, MAKE NO ENTRY.

5. **Cause(s) of Damage:** Name of the determined insured cause(s) of damage for this crop as listed in the LAM for the date of damage listed in item 4 above for this inspection. If an insured cause(s) of damage is coded as “Other,” explain in the “Narrative.” Enter additional causes of damage in the extra spaces, as needed. If more space is needed, document the additional determined insured causes of damage in the “Narrative” (or on a Special Report). Refer to the illustration in item 6 below.

If it is evident that no indemnity is due, enter “NO INDEMNITY DUE” across the columns in Item 5 (refer to the LAM for more information on no indemnity due claims). If the claim is denied, enter “DC” and refer to the LAM for further instructions.

6. **Insured Cause %:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Whole percent of damage for the insured cause of damage listed in item 5 above for this inspection. Enter additional “Insured Cause %” in the extra spaces, as needed. If additional space is needed, enter the additional determined “Insured Cause %” in the “Narrative” (or on a Special Report). The total of all “Insured Cause %” including those entered in the “Narrative” must equal 100%.

If there is no insurable cause of loss, and a no indemnity due claim will be completed, **MAKE NO ENTRY.**

Example entries for items 4-6 and the “Narrative,” reflecting entries for multiple dates of damage, the corresponding insured causes of damage and insured cause percents:

4. Date(s) of Damage	NOV 10	JAN 15	JAN 15
5. Cause(s) of Damage	Excess Wind	Excess Moisture	Flood
6. Insured Cause %	20	40	30
Narrative: Additional date of damage – JAN 25; Cause of Damage – Freeze; Insured Cause – 10%			

7. **Company/Agency:** Name of the **AIP** and agency servicing the contract.
8. **Name of Insured:** Name of the insured that identifies EXACTLY the person (legal entity) to whom the policy is issued.
9. **Claim #:** Claim number as assigned by the AIP.
10. **Policy #:** Insured’s assigned policy number.
11. **Crop Year:** Four-digit crop year, as defined in the policy, for which the claim is filed.

12. **Additional Units:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Unit number(s) for ALL non-loss units for the crop at the time of final inspection. A non-loss unit is any unit for which a Production Worksheet has not been completed. Additional non-loss units may be entered on a single Production Worksheet.

If more spaces are needed for non-loss units, enter the unit numbers identified as “Non-Loss Units,” in the narrative or on an attached Special Report.

13. **Est. Prod. Per Acre:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Estimated yield per acre, in whole containers, of ALL non-loss units for the crop at the time of final inspection.

14. **Date(s) Notice of Loss:**

PRELIMINARY:

- a. Date the first or second notice of damage or loss was given for the unit in item 2, in the 1st or 2nd space, as applicable. Enter the complete date (MM, DD, and YYYY) for each notice.
- b. A notice of damage or loss for a third preliminary inspection (if needed) requires an additional set of Production Worksheets. Enter the date of notice for a third preliminary inspection in the 1st space of item 14 on the second set of Production Worksheets.
- c. Reserve the “Final” space on the first page of the first set of Production Worksheets for the date of notice for the final inspection.
- d. If the inspection is initiated by the AIP, enter “Company Insp.” instead of the date.
- e. If the notice does not require an inspection, document as directed in the “Narrative” instructions.

REPLANT AND FINAL: Transfer the last date (in the 1st or 2nd space from the first or second set of Production Worksheets) to the FINAL space on the first page of the first set of Production Worksheets) if a final inspection should be made as a result of the notice. Always enter the complete date of notice (MM, DD, and YYYY) for the “FINAL” inspection in the final space on the first set of production worksheets. For a delayed notice of loss or delayed claim, refer to the LAM.

15. **Companion Policy(s):**

- a. If no other person has a share in the unit (insured has 100 percent share), MAKE NO ENTRY.
- b. In all cases where the insured has LESS than a 100 percent share of a loss-affected unit, ask the insured if the OTHER person sharing in the unit has a multiple-peril insurance contract (i.e., not crop-hail, fire, etc.). If the other person does not, enter "NONE."
 - (1) If the other person has a multiple-peril crop insurance contract and it can be determined that the SAME AIP services it, enter the contract number. Handle these companion policies according to AIP instructions.
 - (2) If the OTHER person has a multiple-peril crop insurance contract and a DIFFERENT AIP or agent services it, enter the name of the AIP or agent (and contract number) if known.
 - (3) If unable to verify the existence of a companion contract, enter "Unknown" and contact the AIP for further instructions.
- c. Refer to the LAM for further information regarding companion contracts.

SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

Make separate line entries for varying:

- (1) Rate classes, types, class, sub-class, intended use, irrigated practice, cropping practice, or organic practices, as applicable;
- (2) Appraisals;
- (3) Stages or intended use(s) of acreage;
- (4) Shares (e.g., 50 percent and 75 percent shares on the same unit); or
- (5) Appraisals for damage due to hail or fire if Hail and Fire Exclusion is in effect.

Verify or make the following entries:

**Item
No.**

Information Required

***16.

Field ID: The field or subfield identification symbol from a sketch map or an aerial photo. Refer to the "Narrative" instructions.

Where acreage is PARTLY replanted, omit the field ID symbol for the fields that have not been replanted and that have been consolidated into a single line entry.

17. **Multi-Crop Code:**

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: The applicable two-digit code for first crop and second crop. REFER TO THE LAM FOR INSTRUCTIONS REGARDING ENTRY OF FIRST CROP AND SECOND CROP CODES.

18. **Reported Acres:** In the event of over-reported acres, handle in accordance with the individual AIP's instructions. In the event of under-reported acres, enter the reported acres to tenths for the field or sub field. If there are no under-reported acres MAKE NO ENTRY.

19. **Determined Acres:** Refer to the LAM for definition of acceptable determined acres used herein. Enter the determined acres to tenths for the field or subfield for which consent is given for other use and/or:

- a. Put to other use without consent;
- b. Abandoned;
- c. Damaged by uninsured causes; or
- d. For which the insured failed to provide acceptable records of production.

Refer to the LAM for procedures regarding when estimated acres are allowed and documentation requirements.

REPLANT: Determine the total acres, to tenths, of replanted acreage for each field or subfield (DO NOT ESTIMATE). Make a separate line entry for any PART of a field or subfield NOT replanted.

- a. Determine the planted acreage of any fields or subfields NOT replanted. Consolidate it into a single line entry UNLESS the usual reasons for separate line entries apply. Record the field or subfield identities (from a map or aerial photo) in the "Narrative."
- b. ACCOUNT FOR ALL PLANTED ACREAGE IN THE UNIT.

PRELIMINARY AND FINAL: Determined acres to tenths. Acreage breakdowns WITHIN a unit or field may be estimated (refer to the LAM) if a determination is impractical.

ACCOUNT FOR ALL PLANTED ACREAGE IN THE UNIT

20. **Interest or Share:** Insured's interest in the crop to three decimal places as determined at the time of inspection. If shares vary on the same UNIT, use separate line entries.

21. **Risk:** Three-digit code for the correct “Rate Class” specified on the actuarial documents. If a “Rate Class” or “High Risk Area” is not specified on the actuarial documents, **MAKE NO ENTRY**. Verify with the Summary of Coverage and if the “Rate Class” is found to be incorrect, revise according to the AIP’s instructions. Refer to the LAM.

Unrated land is uninsurable without a written agreement.

22. **Type:** Three-digit code number, entered exactly as specified on the actuarial documents for the type grown by the insured. If “No Type Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If a type is not specified on the actuarial documents, **MAKE NO ENTRY**.
23. **Class:** Three-digit code number, entered exactly as specified on the actuarial documents for the class grown by the insured. If “No Class Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If a class is not specified on the actuarial documents, **MAKE NO ENTRY**.
24. **Sub-Class:** Three-digit code number, entered exactly as specified on the actuarial documents for the sub-class grown by the insured. If “No Sub-Class Specified,” is shown on the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If a sub-class is not specified on the actuarial documents, **MAKE NO ENTRY**.
25. **Intended Use:** Three-digit code number, entered exactly as specified on the actuarial documents for the intended use of the crop grown by the insured. If “No Intended Use Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If an intended use is not specified on the actuarial documents, **MAKE NO ENTRY**.
26. **Irr. Practice:** Three-digit code number, entered exactly as specified on the actuarial documents for the irrigated practice carried out by the insured. If “No Irrigated Practice Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If an irrigated practice is not specified on the actuarial documents, **MAKE NO ENTRY**.
27. **Cropping Practice:** Three-digit code number, entered exactly as specified on the actuarial documents for the cropping practice (practice) carried out by the insured. If “No Cropping Practice (Practice) Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If a cropping practice (practice) is not specified on the actuarial documents, **MAKE NO ENTRY**.
28. **Organic Practice:** Three-digit code number, entered exactly as specified on the actuarial documents for the organic practice carried out by the insured. If “No Organic Practice Specified” is shown in the actuarial documents, enter the appropriate three-digit code number from the actuarial documents (e.g., 997). If an organic practice is not specified on the actuarial documents, **MAKE NO ENTRY**.

29.

Stage:**PRELIMINARY:** MAKE NO ENTRY.**REPLANT:** Replant stage abbreviation as shown below.

<u>STAGE</u>	<u>EXPLANATION</u>
"R"	Acreage replanted and qualifying for replanting payment.
"NR"	Acreage not replanted or not qualifying for a replanting payment. Enter "NR" when the Surviving Plant Method of Appraisal shows there is a 75 percent or more surviving plant stand capable of producing sweet corn, WHEN PLANTS LOST DUE TO UNINSURABLE CAUSES ARE INCLUDED.

FINAL: Stage abbreviation as shown below.

<u>STAGE</u>	<u>EXPLANATION</u>
"P"	Acreage abandoned without consent, put to other use without consent, damaged solely by uninsured causes, for which the insured failed to provide records of production, which are acceptable to the AIP, or from which production was sold by direct marketing if the insured failed to meet the requirements contained in the crop provisions.
"1" or "2"	Stage as defined in the Crop Provisions. (Refer to section 5, "Fresh Market Sweet Corn Appraisals"). Stage 2 is the "final" stage guarantee as identified in the Crop Provisions.

GLEANED ACREAGE: Refer to the LAM for information on gleaning.

30.

Use of Acreage: Use of Acreage. Use the following "Intended Use" abbreviations.

<u>USE</u>	<u>EXPLANATION</u>
"Replant"	Acreage replanted and qualifying for replanting payment
"Not Replanted"	Acreage not replanted or not qualifying for a replanting payment
"To Cucumber, etc"	Other use made of the acreage
"WOC"	Use without consent
"SU"	Uninsured
"ABA"	Abandoned without consent
"H"	Harvested
"UH"	Unharvested

Verify any "Intended Use" entry. If the final use of the acreage was not as indicated, strike out the original line and initial it. Enter all data on a new line showing the correct "Final Use."

GLEANED ACREAGE: Refer to the LAM for information on gleaning.

31. Appraised Potential:

REPLANT: Document the replant calculations in the “Narrative” and enter the amount allowed per acre for replanting, rounded to dollars and cents. Refer to the Section 4, for qualifications and computations.

PRELIMINARY AND FINAL: Enter whole containers per acre from the appraisal worksheet for the field or subfield. Refer to section 6, “Appraisal Methods” for additional instructions.

If there is no potential on UH acreage, enter “0.” Refer to subparagraph 85J in the LAM for Zero Appraisal Documentation.

32a. - 32b. MAKE NO ENTRY.

33. Shell %, Factor, or Value:

REPLANT: MAKE NO ENTRY

PRELIMINARY AND FINAL: For appraised production, enter the greater of the:

- a. Actual market value per container (determined from a sample provided to the buyer);
or
- b. Minimum Value per container shown in the Special Provisions for the planting period.
Do not use the MVO price from the Special Provisions for this entry.

34. Production Pre QA:

REPLANT: Enter the result of multiplying column 31 times column 19, rounded to whole dollars. If no entry in column 31, MAKE NO ENTRY.

PRELIMINARY AND FINAL: Enter the result of multiplying column 31 times column 19 times column 33, rounded to whole dollars. If no entry in column 31, MAKE NO ENTRY.

35. Quality Factor: MAKE NO ENTRY.

36. Production Post QA: Transfer entry from column 34

37. Uninsured Cause:

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: Result of per-acre appraisal for uninsured causes (taken from appraisal worksheet or other documentation) multiplied by column 19, rounded to whole containers. Refer to the LAM for information on how to determine uninsured cause appraisals. If no uninsured causes, MAKE NO ENTRY.

- a. Hail and Fire exclusion NOT in effect.
- (1) Enter the result of multiplying column 19 entry by NOT LESS than the insured's amount of insurance per acre in dollars and cents for any "P" stage acreage.
 - (2) On preliminary inspections, advise the insured to keep the harvested production from any acreage damaged SOLELY by uninsured causes separate from other production. Refer to the LAM for information on how to determine uninsured cause appraisals.
 - (3) For acreage that is damaged PARTLY by uninsured causes, enter the result of multiplying the APPRAISED UNINSURED loss of production per acre in dollars and cents, for any such acreage.
- b. Refer to the LAM when a Hail and Fire Exclusion is in effect and damage is from hail or fire.
- c. Enter the result of adding uninsured cause appraisals to hail and fire exclusion appraisals.
- d. For fire losses, if the insured also has other fire insurance (double coverage), refer to the LAM.

38. **Total to Count:** Result of adding column 36 and column 37.

39. **Total:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Total determined acres (column 19), to tenths.

40. **Quality:**

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: Check "None."

41. **Mycotoxins exceed FDA, State, or other health organization maximum limits. Check "Yes:" MAKE NO ENTRY.**

42. **Totals:** Total of entries in columns 34, 36, 37, and 38. If a column has no entries, MAKE NO ENTRY.

NARRATIVE:

If more space is needed, document on a Special Report, and enter “See Special Report.” Attach the Special Report to the Production Worksheet.

- a. If no acreage is released on the unit, enter “No acreage released,” adjuster’s initials, and date.
- b. If notice of damage was given and “No Inspection” is required, enter “No Inspection,” the unit number(s), date, and adjuster’s initials (do not enter the unit numbers for which notice has not been given). The insured’s signature is not required.
- c. Explain any uninsured causes, unusual, or controversial cases.
- d. If there is an appraisal in section I, column 37 for uninsured causes due to hail/fire exclusion, show the original hail/fire liability per acre and the hail/fire indemnity per acre.
- e. Document the actual appraisal date if an appraisal was performed prior to the adjuster’s signature date on the appraisal worksheet, and the date of the appraisal is not recorded on the appraisal worksheet.
- f. State that there is “No other fire insurance” when fire damages or destroys the insured fresh market sweet corn crop and it is determined that the insured has no other fire insurance. Also refer to the LAM.
- g. Explain any errors found on the Summary of Coverage.
- h. Explain any commingled production. Refer to the LAM.
- i. Explain any entry for “Production Not to Count” in Section II, column 62 and/or any production not included in Section II, column 56 or column 49-52 entries (e.g., harvested production from uninsured acreage that can be identified separately from the insured acreage in the unit).
- j. Explain a “NO” checked in item 44, “Damage Similar to Other Farms in the Area.”
- k. Attach a sketch map or aerial photo to identify the total unit:
 - (1) If consent is or has been given to put part of the unit to another use or to replant;
 - (2) If acreage has been replanted to a practice uninsurable as an original practice;
 - (3) If uninsured causes are present; or
 - (4) For unusual or controversial cases.

Indicate on the aerial photo or sketch map, the disposition of acreage destroyed or put to other use with or without consent.
- l. Explain any difference between inspection and signature dates. For an ABSENTEE insured, enter the date of the inspection AND the date of mailing the Production Worksheet for signature.

- m. When any other adjuster or supervisor accompanied the adjuster on the inspection, enter the code number of the other adjuster or supervisor and date of inspection.
- n. Explain the reason for a “No Indemnity Due” claim. “No Indemnity Due” claims are to be distributed in accordance with the AIP’s instructions.
- o. Explain any delayed notices or delayed claims as instructed in the LAM.
- p. Document any authorized estimated acres shown in Section I, column 19. Example: “Line 3 ‘E’ acres authorized by AIP MM, DD, and YYYY.”
- q. Document the method and calculation used to determine acres for the unit. Refer to the LAM.
- r. Document in the “Narrative” or on a Special Report, the calculation used to determine the stage guarantee per acre.
- s. Specify the type of insects or disease when the insured cause of damage or loss is listed as insects or disease. Explain why control measures did not work or if unavailable.
- t. Document the appraisal (plus appraisal for uninsured causes of loss, if applicable) for replanted acreage, and the calculations to show that the qualification for a replanting payment has been met. Refer to section 4, “Replanting Payment Procedures.”
- u. If any acreage to be replanted in the unit does not qualify for a replanting payment, enter Field No., “NOT QUAL FOR RP PAYMENT,” date of inspection, adjuster’s initials, and reason not qualified.
- v. Explain any “0” potential (fresh market sweet corn plants with no production or fresh market sweet corn with no market value).
- w. Explain the reason that any harvested production is unsold.
- x. Document the name and address of the charitable organization when gleaned acreage is applicable. Refer to the LAM for more information on gleaning.
- y. Document any other pertinent information, including any data to support any factors used to calculate the production. If on an attachment, enter “See attachment.”
- z. Document any unsold, unmarketable harvested production that is damaged or defective due to insurable causes.

SECTION II – **DETERMINED** HARVESTED PRODUCTION

GENERAL INFORMATION:

- (1) Account for ALL HARVESTED PRODUCTION (for **ALL ENTITIES** sharing in the crop) except production appraised BEFORE harvest and shown in Section I because the quantity cannot be determined later (e.g., released for other uses, etc.).
- (2) Columns **49** through **54** are for production commercially stored, sold, unsold, etc. Enter the name and address of storage facility, buyer, or packinghouse, or “unsold” as applicable.
- (3) There will be no “harvested production” entries for replanting payments.
- (4) If acceptable sales or weight tickets are not available, refer to the LAM.
- (5) If additional lines are necessary, the data may be entered on a continuation sheet.
USE SEPARATE LINES FOR:
 - (a) Different FIRST handlers (buyers, packinghouses, or processors). The insured must have maintained satisfactory records of ALL production sold or stored. Verify any packinghouse or processor records.
 - (b) Separate storage facilities.
 - (c) Unsold marketable production.
 - (d) Varying shares; e.g., 50 percent and 75 percent shares on same unit.
 - (e) Production from first (original) or second (substitute) crop acreage when a second crop will be or is planted on the first crop acreage within the same crop year.
- (6) In all localities, if the first handler was not a packer or processor, the production will be determined by the adjuster on the basis of available records.
- (7) There will generally be no harvested production entries in columns **47** through **66** for preliminary inspections.
- (8) If there is harvested production from more than one insured practice (or type), the harvested production also must be entered on separate lines in columns **47** through **66** by type or practice. If production has been commingled, refer to the LAM.
- (9) Production that is not marketable is production, which is not and will not be sold due to insurable causes (zero value).

Verify or make the following entries:

**Item
No.**

Information Required

43. Date Harvest Completed: (Used to determine if there is a delayed notice or a delayed claim. Refer to the LAM.)

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL:

- a. The earlier of the date the ENTIRE acreage on the unit was (1) harvested, (2) totally destroyed, (3) **replanted**, (4) put to other use, (5) a combination of harvested, destroyed, or put to other use, or **(6)** the calendar date for the end of the insurance period.
- b. If at the time of final inspection, (if prior to the end of the insurance period), there is any unharvested insured acreage remaining on the unit that the insured does not intend to harvest, enter **“Incomplete.”**
- c. If at the time of final inspection (if prior to the end of the insurance period), **none** of the insured acreage on the unit has been harvested, and the insured does not intend to harvest such acreage, enter **“No Harvest.”**
- d. If the case involves a Certification Form, enter the date from the Certification Form when the entire unit is put to another use, replanting is complete for the unit, etc. Refer to the LAM.

44. Damage similar to other farms in the area?

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Check “Yes” or “No.” Check “Yes” if **the** amount and cause of damage due to insurable causes is similar to the experience of other farms in the area. If “No” is checked, explain in the Narrative.

45. Assignment of Indemnity: Check “Yes” **only** if an assignment of indemnity is in effect for the crop year; otherwise, check “No.” Refer to the LAM.

46. Transfer of Right to Indemnity: Check “Yes” **only** if a transfer of right to indemnity is in effect for the unit for the crop year; otherwise, check “No.” Refer to the LAM.

47a. Share: RECORD ONLY VARYING SHARES on SAME unit to three decimal places.

47b. Field ID:

- a. If only one practice and/or type of harvested production is listed in Section I, MAKE NO ENTRY.
- b. If more than one practice and/or type of harvested production is listed in Section I, indicate for each practice/type the corresponding Field ID (from Section I, column 16).

48. Multi-Crop Code: The applicable two-digit code for first crop and second crop. REFER TO THE LAM FOR INSTRUCTIONS REGARDING ENTRY OF FIRST CROP AND SECOND CROP CODES.

49-54. Length or Diameter, Width, Depth, Deductions, Net Cubic Feet, and Conversion Factor:

- a. For production sold, enter the name and address of the buyer, packinghouse, etc. For production otherwise disposed of, indicate the disposition (sold at roadside stand, etc.).
- b. For unsold production enter "UNSOLD." Make a separate line entry for marketable and unmarketable production.

55. Gross Prod.: MAKE NO ENTRY.

56. Bu., Ton, Lbs., Cwt.:

- a. Line through Bu., Ton, Lbs., CWT. (~~Bu., Ton, Lbs., CWT~~) and enter "Cont." (for Containers).***
- b. Enter **total** harvested sold or unsold production **in whole containers** (Item 18 entry from the Summary of Harvested Production Worksheet). **Account for production harvested but not delivered to a packinghouse separately from packed production.**

57. - 60b. MAKE NO ENTRY.

61. Adjusted Production: Enter the number of whole containers from column **56**.

62. Prod. Not to Count:

- a. **The number of containers damaged solely by uninsured causes from harvested acreage, which has been assessed an appraisal of not less than the guarantee per acre.**
- b. If production records are NOT available from acreage damaged solely by uninsured causes. MAKE NO ENTRY.

THIS ENTRY MUST NEVER EXCEED PRODUCTION SHOWN ON THE SAME LINE. EXPLAIN ANY "PRODUCTION NOT TO COUNT" IN THE "NARRATIVE."

63. Production Pre-QA: Result of subtracting column 62 from column 61.

64a. Value: Enter the dollars and cents value per container for marketable sweet corn.

a. For SOLD production, the value per container will be the greater of:

(1) The Average Net Value Per Container from item 19 of the Summary of Harvested Production worksheet; or

(2) The applicable of the following:

(a) The Minimum Value per container as shown in the Special Provisions, if a **MVO** is not in effect.

(b) The **MVO** price per container, if **MVO** is in effect; or

b. For UNSOLD, MARKETABLE containers, enter the applicable Minimum Value per container as listed in the Special Provisions.

c. For UNSOLD, UNMARKETABLE containers damaged or defective due to insurable causes, enter "0.00."

64b. MAKE NO ENTRY

65. MAKE NO ENTRY

66. Production to Count: Enter result from multiplying column 63 times column 64a, rounded to whole dollars.

67. Total of column 63. If no entry in column 63, MAKE NO ENTRY.

68. Section II Total:

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Total of column 66 in whole dollars.

69. Section I Total:

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Enter figure from Section I, column 38 total, in whole dollars.

70. Unit Total:

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Total of items 68 and 69, in whole dollars.

For CAT policies, multiply result by .55, unless otherwise instructed by the AIP that adjustment will be made by another manual or automated computation process.

71. Allocated Prod.: Refer to the LAM for instructions for determining allocated production. Enter the total production, rounded to whole boxes, allocated to this unit that is included in Sections I or II of the Production Worksheet. Document how allocated production was determined and record supporting calculations in the Narrative or on a Special Report.

72. Total APH Prod.: MAKE NO ENTRY

The following required entries are not illustrated on the Production Worksheet example below.

73. Insured's Signature and Date: Insured's (or insured's authorized representative's) signature and date. BEFORE obtaining the signature, REVIEW ALL ENTRIES on the Production Worksheet WITH THE INSURED (or the insured's authorized representative), particularly explaining codes, etc., that may not be readily understood.

Final indemnity inspections and final replanting payment inspections should be signed on bottom line.

74. Adjuster's Signature, Code #, and Date: Signature of adjuster, code number, and date signed **after** the insured (or insured's authorized representative) has signed. For an absentee insured, enter adjuster's code number ONLY. The signature and date will be entered AFTER the absentee has signed and returned the Production Worksheet.

Final indemnity inspections and final replanting payment inspections should be signed on bottom line.

75. Page:

PRELIMINARY: Page numbers – "1," "2," etc., at the time of inspection.

REPLANT AND FINAL: Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.).

PRODUCTION WORKSHEET

1. Crop/Code #	2. Unit #	3. Location Description	7. Company	8. Name of Insured
Fresh Market Sweet Corn			ANY COMPANY	I.M. INSURED
0044	00100	S ½ 5-50-20	Agency	ANY AGENCY
4. Date(s) of Damage	NOV 10	JAN 25		9. Claim #
5. Cause(s) of Damage	EXCESS WIND	FREEZE		XXXXXXX
6. Insured Cause %	60	X		11. Crop Year
12. Additional Units	00200	00300		YYYY
13. Est. Prod. Per Acre	975	950		10. Policy #
				XXXXXXX
				14. Date(s)
				1st
				2nd
				Final
				MM/DD/YYYY
				MM/DD/YYYY
				15. Companion Policy(s)
				NONE

SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

A. ACTUARIAL															B. POTENTIAL YIELD								
16.	17.	18.	19.	20.	21.	22.	23.	24.	25.	26.	27.	28.	29.	30.	31.	32a. 32b.	33.	34.	35.	36.	37.	38.	
Field ID	Multi-Crop Code	Reported Acres	Determined Acres	Interest or Share	Risk	Type	Class	Sub-Class	Intended Use	Irr Practice	Cropping Practice	Organic Practice	Stage	Use of Acreage	Appraised Potential	Moisture % Factor	Shell %, Factor, or Value	Production Pre QA	Quality Factor	Production Post QA	Uninsured Causes	Total to Count	
1A	NS		24.6	1.000	D01	997					120		1	To Celery	55	-----	4.00	5,412		5,412		5,412	
1B	NS		16.3	1.000		997					120		2	H		-----							
1C	NS		34.0	1.000		997					120		2	UH	50	-----	3.60	6,120		6,120		6,120	
39. TOTAL			74.9	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input checked="" type="checkbox"/>													42. TOTALS		11,532		11,532		11,532
															41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>								

NARRATIVE (If more space is needed attach a Special Report): Insured elected MVO. MVO price from the Special Provisions = \$2.45 Minimum Value from Special Provisions for Fall Planted Irrigated = \$3.60
 Unsold, unmarketable production was due to freeze. Unsold, unmarketable production is zero production to count. Determined acres using FSA permanent field measurements. Refer to attached Special Report.

SECTION II – DETERMINED HARVESTED PRODUCTION

43. Date Harvest Completed						44. Damage similar to other farms in the area?						45. Assignment of Indemnity						46. Transfer of Right to Indemnity?					
MM/DD/YYYY						Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>						Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
A. MEASUREMENTS						B. GROSS PRODUCTION						C. ADJUSTMENTS TO HARVESTED PRODUCTION											
47a.	48.	49.	50.	51.	52.	53.	54.	55.	56.	57.	58a.	59a.	60a.	61.	62.	63.	64a.	65.	66.				
47b.	Share	Multi-Crop Code	Length or Diameter	Width	Depth	Deduction	Net Cubic Feet	Conversion Factor	Gross Prod.	Bu-Ton (Lbs.-) CWT CONT.	Shell/Sugar Factor	FM%	Moisture %	Test WT	Adjusted Production	Prod. Not to Count	Production Pre-QA	Value	Quality Factor	Production to Count			
	NS									5,627					5,627		5,627	2.50		14,068			
	NS									25					25		25	0.00		0			
67. TOTAL																5,652	68. Section II Total				14,068		
																69. Section I Total				11,532			
																70. Unit Total				25,600			
																71. Allocated Prod.							
																72. Total APH Prod.							

This form example does not illustrate all required entry items (e.g., signatures, dates, etc.).

PRODUCTION WORKSHEET

1. Crop/Code #	2. Unit #	3. Location Description	7. Company	ANY COMPANY
Fresh Market Sweet Corn			Agency	ANY AGENCY
0044	00100	S ½ 5-50-20		
4. Date(s) of Damage	NOV 10	JAN 25		
5. Cause(s) of Damage	EXCESS WIND	FREEZE		
6. Insured Cause %	60	X		
12. Additional Units				
13. Est. Prod. Per Acre				

8. Name of Insured		I.M. INSURED	
9. Claim #	XXXXXXXX	11. Crop Year	YYYY
10. Policy #	XXXXXXXX		
14. Date(s)	1st	2nd	Final
Notice of Loss	MM/DD/YYYY		MM/DD/YYYY
15. Companion Policy(s)			

EXAMPLE 1: 100% SHARE

SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

A. ACTUARIAL															B. POTENTIAL YIELD										
16.	17.	18.	19.	20.	21.	22.	23.	24.	25.	26.	27.	28.	29.	30.	31.	32a. 32b.	33.	34.	35.	36.	37.	38.			
Field ID	Multi-Crop Code	Reported Acres	Determined Acres	Interest or Share	Risk	Type	Class	Sub-Class	Intended Use	Irr Practice	Cropping Practice	Organic Practice	Stage	Use of Acreage	Appraised Potential	Moisture % Factor	Shell %, Factor, or Value	Production Pre QA	Quality Factor	Production Post QA	Uninsured Causes	Total to Count			
1A			24.6	1.000	D01	997					120		R	Replanted	90.00	-----		2,214		2,214		2,214			
			50.3	1.000	D01	997					120		NR	Not Replanted		-----									
39. TOTAL			74.9	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input checked="" type="checkbox"/>															42. TOTALS		2,214		2,214		2,214
41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>																									

NARRATIVE (If more space is needed, attach a Special Report):

Example above shows allowance when the actual cost is less than the maximum allowance.

Maximum Replant allowed in Special Provisions = \$125.00 Actual Replant = \$90.00 x 1.000 Share = \$90.00/Acre Determined using FSA permanent field measurements.

EXAMPLE 2: 50% SHARE

SECTION I – DETERMINED ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

A. ACTUARIAL															B. POTENTIAL YIELD										
16.	17.	18.	19.	20.	21.	22.	23.	24.	25.	26.	27.	28.	29.	30.	31.	32a. 32b.	33.	34.	35.	36.	37.	38.			
Field ID	Multi-Crop Code	Reported Acres	Determined Acres	Interest or Share	Risk	Type	Class	Sub-Class	Intended Use	Irr Practice	Cropping Practice	Organic Practice	Stage	Use of Acreage	Appraised Potential	Moisture % Factor	Shell %, Factor, or Value	Production Pre QA	Quality Factor	Production Post QA	Uninsured Causes	Total to Count			
1A			24.6	.500	D01	997					120		R	Replanted	45.00	-----		1,107		1,107		1,107			
			50.3	.500	D01	997					120		NR	Not Replanted		-----									
39. TOTAL			74.9	40. Quality: TW <input type="checkbox"/> KD <input type="checkbox"/> Aflatoxin <input type="checkbox"/> Vomitoxin <input type="checkbox"/> Fumonisin <input type="checkbox"/> Garlicky <input type="checkbox"/> Dark Roast <input type="checkbox"/> Sclerotinia <input type="checkbox"/> Ergoty <input type="checkbox"/> CoFo <input type="checkbox"/> Other <input type="checkbox"/> None <input checked="" type="checkbox"/>															42. TOTALS		1,107		1,107		1,107
41. Mycotoxins exceed FDA, State or other health organization maximum limits? Yes <input type="checkbox"/>																									

NARRATIVE (If more space is needed, attach a Special Report):

Example above shows allowance when the actual cost is than the maximum allowance, when share is considered.

Maximum Replant allowed in Special Provisions = \$125.00 Actual Replant = \$90.00 x .500 Share = \$45.00/Acre Determined using FSA permanent field measurements.

10. REFERENCE MATERIAL

TABLE A - MINIMUM REPRESENTATIVE SAMPLE REQUIREMENTS

MINIMUM SAMPLE REQUIREMENTS	
ACRES IN FIELD OR SUBFIELD	MINIMUM NUMBER OF SAMPLES
0.1-10.0	3
One additional sample is required for each additional 40.0 acres (or fraction thereof) in the field or subfield.	

TABLE B - ROW WIDTH AND LENGTH

ROW WIDTH, INCHES	SAMPLE ROW LENGTH, FEET, FOR:		ROW WIDTH, INCHES	SAMPLE ROW LENGTH, FEET, FOR:	
	1/100 ACRE	1/1000 ACRE		1/100 ACRE	1/1000 ACRE
14	374	37.4	30	174	17.4
16	326	32.6	32	163	16.3
18	290	29.0	34	154	15.4
20	262	26.2	36	145	14.5
22	238	23.8	38	138	13.8
24	218	21.8	40	131	13.1
26	202	20.2	42	125	12.5
28	187	18.7			

For row widths not listed in **TABLE B**, use the following formula:

$$\frac{43,560 \text{ sq. ft./acre} \div \left[\frac{\text{row width in inches}}{12 \text{ inches}} \right]}{100 \text{ ft. (for 1/100 acre)} \quad \text{or} \quad 1000 \text{ ft. (for 1/1000 acre)}}$$

EXAMPLE:

$$\frac{43,560 \text{ sq. ft./acre} \div \frac{25''}{12''}}{100 \text{ ft. for 1/100 acre}} = \frac{43,560 \text{ sq. ft.} \div 2.083}{100 \text{ ft.}} = \frac{20,912.146}{100 \text{ ft.}} = 209.121 \text{ ft. or } 209.1 \text{ ft. row length}$$