



United States
Department of
Agriculture

Federal Crop
Insurance
Corporation

1400 Independence
Ave, SW
Stop 0801
Washington, DC
20250-0801

INFORMATIONAL MEMORANDUM

TO: All Interested Parties January 24, 2003

FROM: Diana Moslak /s/ *Diana Moslak*
Executive Secretary to the Corporation

SUBJECT: Notice of Meeting of the Federal Crop Insurance Corporation's Board of
Directors and Related Agenda

This is to inform you that the Federal Crop Insurance Corporation's (FCIC) Board of Directors (Board) will hold a Board meeting February 7, 2003, in room 104-A, Jamie Whitten Federal Office Building, U.S. Department of Agriculture, Washington, D.C.

This meeting is primarily to permit a submitter of a private insurance product under section 508(h) of the Federal Crop Insurance Act (Act) to make its presentation to the Board and for the Board to determine whether the submission should be sent out for expert review. Section 508(h)(A) of the Act requires the FCIC Board to maintain the confidentiality of section 508(h) submissions until such time as the Board approves the submission. Therefore, the FCIC Board will go into Executive Session and no person from the general public, except those associated with the submission being discussed, will be permitted in the room.

The FCIC Board will conduct an Open Session of the meeting that will commence at 9:00 a.m., and end at 9:05 a.m., in order for the Board to concur on the appointment of a new Secretary to the Corporation and again commence at approximately 10:05 a.m., to address those other matters specified in the Open Session portion of the attached Agenda. All members of the public are invited to attend these Open Sessions with the understanding that if a need arises for the Board to go into Executive Session at any given time, no person from the general public, except those persons designated by the Chairman of the Board, will be permitted to remain in the room.

Please note that the items listed on the agenda and the date, time and location of the meeting are subject to change without further notice. You may call me at (202) 720-2832 from 7:00 a.m., to 4:30 p.m., EST, for any changes to the date, time, or location of the meeting.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET CENTER at (202) 720-2600 (voice and TDD).

Persons with disabilities who require accommodations to attend or participate in this meeting should contact Shannon Persetic at (202) 720-2516 or at the Internet address shannon_persetic@wdc.usda.gov by 12:00 noon, Tuesday, February 4, 2003.

USDA is an equal opportunity provider and employer. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Jamie Whitten Building, 14th and Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD).

If you have any questions, please feel free to contact me at (202) 720-2832.

Attachment