USDA

United States Department of Agriculture

Farm and Foreign Agricultural Services
Risk Management Agency

February 12, 2001

INFORMATIONAL MEMORANDUM: R&D-01-006

TO: All Reinsured Companies
               All Risk Management Agency Field Offices

FROM: Tim B. Witt   /s/ Tim B. Witt
               Deputy Administrator

SUBJECT: 2001 Manual 13, Data Acceptance System (DAS) Handbook

The 2001 Manual 13, Data Acceptance System and Reinsurance Accounting System Handbook, has been updated to include modifications for MVPr*ice*™, the Agricultural Risk Protection Act (ARPA) of 2000 implementation, Adjusted Gross Revenue (AGR), Apple Quality, ineligible processing, field narratives, field values, calculations, and other minor clarifications. These changes are outlined in the attachment and most have been previously available for comment under the Draft M-13 Section in the Risk Management Agency (RMA) website.

The 2001 Handbook is maintained electronically via the RMA website address at **http://www.rma.usda.gov/data** **under t**he Data Acceptance System (M-13) Handbook directory.

For questions regarding content of the book, please contact Seavey Anthony, Program Automation Branch, at (816) 926-3865. Questions on downloading files should be directed to Trish Blegen at (816) 926-3883.

DISPOSAL DATE:
This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2001.

Attachment

RMA
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The following changes have been made to the 2001 M-13 since 9/27/00:

February 5, 2001

Added the statement "For MVPrice, must be "A" to the Coverage Flag field for records 11, 14, 15, 17 and 21.

Narrative - for the Annual Operations Report on page 33 the following changes have been made:

- Insert new bullet 'g' EFA DISCOUNT - Cumulative amount of EFA discount.
- Insert new bullet 'h' COST SHARE - Cumulative amount of AGR cost share assistance.
- Re-sequence the remaining bullets on the page. The old 'g' will now be 'I' and the old 'h' will become 'j'. Continued through 'z'.

Added paragraph (#8 page 7) for written agreements and New Nursery and New Florida Fruit Tree policies. Corrected the percentage (in #9 page 7) from 11% to 8%. Added paragraph (#6 page 21) for written agreements and New Nursery and New Florida Fruit Tree policies. Updated narrative for the 12 record and 14 record.

The **Accounting Exhibits** have the following changes:

- Replaced the current 1 - 3 exhibit.
- Replaced the current 2 - 5 exhibit.
- Added a new exhibit 6 - 2.
- Updated exhibits 1 - 1 and 1 - 5 .

9 Record - Updated narrative on Primary Assigned Risk Fund Rule (field 19). Added date format (CCYYMMDD) to the Primary Fund Cutoff Date (field 32) and the HRC Cutoff Date (field 33).

11 Record - Updated narrative on the Rate Class (field 18), Guarantee Reduction Flag (field 27), Yield (field 28), Dollar Amount of Insurance (field 29), Guarantee Reduction Factor (field 33), Price Election Amount (field 36), Price Election Factor (field 40), Base Premium Rate (field 42), Preliminary Base Rate (field 43), CEO Coverage Level (field 72) and Rate Yield (field 78).

Changed picture on Historical Packout Factor (field 76) from alphanumeric to numeric and increased size of field to 3 bytes. Historical Packout Factor (field 77) was changed to filler and Historical Packout Factor (field 76) was updated.

Removed the word "zeros" from the edit on Crush District (field 21). Required for California Grapes only; otherwise this field should be filled with spaces, not zeros.

Added plan code 51 to list of plan codes that must be 1.000 on the Price Election Amount (field 36).

11 Record Exhibit - Corrected a percent stand on Exhibit 11-5 for Cherries due to a change from the August 3, 2000 Underwriting Standards.

Updated the Florida Fruit Tree listing on the Exhibit 11-7. Added Forage Production to Exhibit 11-7, List of Crops Eligible for Basic Unit Discount.

Added Option Code of YA to Exhibit 11-9. Added option codes for MVPrice to Exhibit 11-9. Added Note to bottom of Exhibit 11-9 clarifying use of Option Codes MX, MY and MZ. Added (2) Option Codes for Apples, FE and FG Exhibit 11-9. Changed option codes for Potatoes from CS to CL and from CT to CH, Exhibit 11-9.

11 Record Calculations - Updated the Liability calculation for MVPrice (page 5). Removed the Coverage Flag of "L" for Avocados, Insurance Plan 46 and updated the Total Premium Calculation, page 23. Made changes for rounding in the continuous rating calculation. Added calculations for MVPrice to the APH calculations for Rice (crop code 0018). Added a Note to calculations for APH that addresses Prevented Planting. Updated narrative on Yield Span Base Rate, page 8. Updated Historical Packout Factor picture field on APH calculation. Corrected APH calculations that showed fields 76 and 77 for the Historical Packout Factor for Apples. Field 76 is the correct field. Updated Total Premium calculation for GRP/GRIP. Updated Subsidy/Factor tables for GRIP.

12 Record - Updated narrative on Paid Amount (field 10), Prepayment Flag (field 11) and Paid Date (field 12). Added new field CAT Fee Payment Validation Flag (field 23) for reporting the error code for CAT fee payments.

13 Record - Updated Notes at end of record to state the Type 14 must match the Type 13 records on fields 2 thru 9 and fields 11 and 13.

14 Record - Updated narrative on Type Code (field 11), Practice Code (field 12), Administrative Fee Exception Flag (field 20), Price Election Factor (field 36) and Rate Class Option Codes (field 43).

14 Record Exhibit - Updated list of plan codes for which "CAT" coverage is not available.

15 Record - Updated narrative on Yield Indicator (field 21), Transitional Yield (field 22), Approved Yield (field 24), Yield Limitation Flag (field 79), Applicable Option Codes (field 83) and Rate Yield (field 84). Corrected narrative on Number of Years with Actual Yields on Reference Records (field 81). Updated narrative on Excessive Yield Edit Bypass (field 80), removed the bypass flag of 2.

15 Record Exhibit -   Updated Exhibit 15-3, Maximum Yields Allowed. Added Peaches (0034) to list of APH crops on Exhibit 15-4. Removed Plan Code 96 - Indexed Peaches from Exhibit 15-4.

18 Record - Changed field name (field 35) from Trend Factor to Income Trend Factor.

19 Record - Updated narrative on Payment Rate (field 17), Subsidy (field 56), Additional Subsidy Flag (field 57) and the Additional Subsidy (field 58).

19 Record Exhibits - Updated the Commodity list (exhibit 19-1) and updated the Producer Premium calculation (exhibit 19-4).

21 Record - Updated narrative on the Rate Class (field 19), Price Election Amount (field 55), and the Price Election Factor (field 60) and the CEO Coverage Level (field 62).
Removed narrative that listed Hybrid (plan 55) on Production to Count Conversion for Revenue Crops (field 33).

21 Record Exhibits - Added Cause of Loss codes for Cultivated Clams and Nursery, Exhibit 21-2 (these can also be found on Exhibit 22-3).
Updated maximum limits on Tomatoes (Fresh Market - Dollar Plan), Exhibit 21-7 - it was incorrectly changed to $600.00 and the correct amount is $325.00.
Updated Stage Percent Factors for Fresh Market Tomatoes, Exhibit 21-8.

21 Record Calculations - Added Note 7 for instructions on rounding. Updated Note on replant calculations for RICE. Updated note on APH calculations. Updated indemnity calculations for MVPrice.

22 Record Calculations - Corrected word on Indemnity calculation from Price Election Percent to Price Election Factor.

23 Record - Updated narrative on Payment Rate (field 25).

49 Record - Corrected size of Type 49 Reserved (field 7) - it was erroneously listed as 580 bytes and was corrected to 530 bytes.

56 Record - changed field 16 from Agent SSN to the correct name Adjuster SSN.

60 Record - (Changes identified by employees in Finance)

Field 4 – added BIA as an ID Type
Field 5 – If the ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.
Field 7 – removed references to RY1994
Field 8 – added B = Bureau of Indian Affairs as a valid Entity Type
Field 9 – added BIA as a SBI ID Type
Field 10 – If the SBI ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.
Field 12 – An example for the debt delinquency date was added. Example: for unpaid premium, the date is the crop policy termination date.
Field 14 – The debt satisfied date can be the date the debt was paid in full, settlement was reached, or a write off occurred. The ineligibility transaction flags required to report this date are 04 or 14.
Field 28 – The contact office name must be left justified beginning in the first position.
Field 31 – Field size changed to 20.

Field 32 – The field now contains the accept flag. It can be either "u" for update or "d" for duplicate. Field size changed to 1. Beginning position changed to 342.

Notes 2 and 3 were removed and all other notes below them were renumbered.
All specific section references for the ITS handbook throughout the record were removed. The fields now say "Reference the ITS Handbook".

60 Record Exhibit - (Changes identified by employees in Finance)

Status Flag 12 – Added "for cause" after "bankruptcy".
Status Flag 75 – new status added.
Status Flag 80 – new status added.
Status Flag 98 – removed.

60e Record - (Changes identified by employees in Finance)

Field 7 – Was changed from Filler to Debt Delinquency Date. It is the debt delinquency date submitted.
Field 8 – Filler. Size reduced to 3. Beginning position is 30.
Field 9 - Field 40 – renumber field number column because it was numbered incorrectly.

Since an additional field was added (Debt Delinquency Date), all field numbers after field 7 increased by 1.

60e Record Exhibit - Updated list of error codes.

61 Record - (Changes identified by employees in Finance)

Field 2 – added BIA as an ID Type
Field 3 – completely rewritten. It now gives the requirements for reporting the different types of ID numbers. If the ID type is 1, it should be a valid SSN; if the ID type is 2, it should be a number greater than 0; if the ID type is 5, the ID number's first 5 digits should be the FIPS state and county code.
Field 5 – added B = Bureau of Indian Affairs as a valid Entity Type
Field 6 – added '06' as a Reporting Organization

All specific section references for the ITS handbook throughout the record were removed. The fields now say "Reference the ITS Handbook".

61 Record Exhibit - (Changes identified by employees in Finance)

Status Flag 04 – Changed "satisfied" to "paid".
Status Flag 05 – removed.
Status Flag 07 – removed.

Status Flag 12 – Added "for cause" after "bankruptcy".
Status Flag 14 – new status added.
Status Flag 20 – new status added.
Status Flag 71 – new status added.
Status Flag 72 – new status added.
Status Flag 73 – new status added.
Status Flag 75 – new status added.
Status Flag 80 – new status added.

65 Record - (Changes identified by employees in Finance)

Field 3 – now required.
Field 4 – now required. added BIA as an ID Type.
Field 5 – now required. If the ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.
Field 11 – now required.
Field 12 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.
Field 13 – Filler size reduced to 2. Beginning position is now 55.
Field 18 – Required for Arizona and California grapes, not just California grapes.
Field 20 – Field size increased to 6 (4 digits before decimal, 2 after decimal).
Amount must be greater than 0 and includes accrued interest.
Field 21 – Filler size reduced to 2. Beginning position is now 93.
Field 26 – Required for Arizona and California grapes, not just California grapes.
Field 28 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.
Field 29 – Filler size reduced to 2. Beginning position is now 131.
Field 34 – Required for Arizona and California grapes, not just California grapes.
Field 36 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.
Field 37 – Filler size reduced to 2. Beginning position is now 169.
Field 42 – Required for Arizona and California grapes, not just California grapes.
Field 44 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.
Field 45 – Filler size reduced to 2. Beginning position is now 207.
Field 50 – Required for Arizona and California grapes, not just California grapes.
Field 52 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.
Field 53 – Filler size reduced to 2. Beginning position is now 245.
Field 58 – Required for Arizona and California grapes, not just California grapes.

All specific section references for the ITS handbook throughout the record were removed. The fields now say "Reference the ITS Handbook".