



United States Department of Agriculture

Farm and Foreign Agricultural Services
Risk Management Agency

April 13, 2001

INFORMATIONAL MEMORANDUM: R&D-01-019

TO: All Reinsured Companies
All Risk Management Agency Field Offices

FROM: Tim B. Witt /s/ *Tim B. Witt*
Deputy Administrator

SUBJECT: Manual-13, Data Acceptance System (DAS) Handbook Updates

The 2000 Manual 13, Data Acceptance System and Reinsurance Accounting System Handbook, has been updated to include modifications to field narratives, field values, changes to calculations and other minor clarifications resulting primarily from implementation of Ineligible Tracking System (ITS) requirements. These changes are outlined in the attachment, and were previously available for comment under the "Draft" M-13 Section in the Risk Management Agency website.

The 1999 and 2000 Handbook is maintained electronically via the RMA website address at <http://www.rma.usda.gov/data> under the Data Acceptance System (M-13) Handbook directory. The 1999 M-13 has also been updated to formalize modifications that were previously listed under the "Draft" Section.

For questions regarding content of the book, please contact Seavey Anthony, Program Automation Branch Chief, at (816) 926-3865 or E:mail Seavey_Anthony@rm.fcic.usda.gov. Questions on downloading files should be directed to Trish Blegen at (816) 926-3883 or E:mail Patricia_Blegen@rm.fcic.usda.gov.

DISPOSAL DATE:

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2001.



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The following approved changes have been made to the 2000 M-13 since the May 2000 update:

February 26, 2001

1. **Narrative** - Updated narrative for the 12 record and 14 record. Changed acronym from RAS (Reinsurance Accounting System) to ARS (Accounting Reports System).
2. **11 Record** - Corrected Exhibit reference on the Guarantee Reduction Factor (field 30) from Exhibit 11-11 to the correct Exhibit 11-10. Updated narrative in the Guarantee Reduction Factor (field 33) for Dollar Citrus. Updated narrative on Experience Factor (field 41) for CRC and IP.
3. **11 Record Exhibits** - Added Minnesota to list of states for Dry Peas (0067) on Exhibit 11-3 and Exhibit 11-6. Corrected Loss Stage codes for Onions & Rice (Exhibit 11-1). Updated notes on Exhibit 11-9.
4. **11 Record Calculations** - Corrected Prorating Quota Peanut Calculation, should be rounded to 8 decimals. Removed the Coverage Flag of "L" for Avocados, Insurance Plan 46 and updated the Total Premium Calculation, page 13.
5. **12 Record** - Updated narrative on Paid Amount (field 10) and Paid Date (field 12). Added new field CAT Fee Payment Validation Flag (field 13) for reporting the error code for CAT fee payments. Updated narrative in the Prepayment Flag (field 11).
6. **13 Record** - Updated narrative on Value (field 19) and Previous Year Sales (field 20). Changed field name from Policy Conversion Flag to Policy Conversion Flag/ Previous Year Sales Flag (field 40). Updated Notes at end of record.
7. **14 Record** - Updated narrative on Type Code (field 11).
8. **15 Record Exhibit** - Made correction to Yield Type P on Exhibit 15-1. Added Tomatoes to list of crops where cupped yields and yield floors do not apply (Exhibit 15-6).
9. **19 Record Exhibit** - Updated Commodity List (Exhibit 19-1).
10. **21 Record** - Removed narrative that listed Hybrid (plan 55) on Production to Count for Revenue Crops (field 45). Updated narrative on Stage Guarantee Per Acre (field 22) for Florida Fruit Trees. Updated narrative on Production to Count for Revenue Crops (field 45). Updated narrative on Guarantee Reduction Percent (field 42) for Onions. Updated narrative in Price Election (field 50) for PreSales Price.

11. **21 Record Exhibit** - Added special stage percent factors for Onions when the Special Provisions apply. Updated Stage Percent Factors for Fresh Market Tomatoes, Exhibit 21-8. Added Cause of Loss codes for Chili Peppers (Exhibit 21-2) and added Chili Peppers to list of crops with valid stage codes (Exhibit 21-5). Corrected valid stage codes for Peanuts (Exhibit 21-5). Changed maximum limit on Tomatoes from 175.00 per acre to 325.00 per acre (Exhibit 21-7). Added Cause of Loss codes for Cultivated Clams and Nursery (these can also be found on Exhibit 22-3).
12. **21 Record Calculations** - Added Note to APH Calculations for Onions (page 7). Removed reference to Production to Count on Peanut calculations for Plan Code 10, pages 24 & 25. Corrected rounding on Stage Guarantee Per Acre from Dollars and Cents to the Unit of Measure for the Crop. Updated calculations for Peanuts (plan code 10).
13. **26 Record Exhibit** - Corrected crop code on Walnuts.
14. **60 Record** - Added new field Eligibility Reversal Date to be used for reporting defaulted payment agreements and dismissed bankruptcies.

Field 4 – added BIA as an ID Type

Field 5 – If the ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.

Field 7 – removed references to RY1994

Field 8 – added B = Bureau of Indian Affairs as a valid Entity Type

Field 9 – added BIA as a SBI ID Type

Field 10 – If the SBI ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.

Field 12 – An example for the debt delinquency date was added. Example: for unpaid premium, the date is the crop policy termination date.

Field 14 – The debt satisfied date can be the date the debt was paid in full, settlement was reached, or a write off occurred. The ineligibility transaction flags required to report this date are 04 or 14.

Field 28 – The contact office name must be left justified beginning in the first position.

Field 31 – Field size changed to 20.

60 Record con't.

Field 32 – The field now contains the accept flag. It can be either “u” for update or “d” for duplicate. Field size changed to 1. Beginning position changed to 342.

Notes 2 and 3 were removed and all other notes below them were renumbered.

All specific section references for the ITS handbook throughout the record were removed. The fields now say “Reference the ITS Handbook”.

15. 60 Record Exhibit -

Status Flag 04 – Changed wording from “Debt Satisfied” to “Establish eligibility due to debt payment”.

Status Flag 07 – removed.

Status Flag 12 – Added “for cause” after “bankruptcy”.

Status Flag 14 – new status added.

Status Flag 71 – new status added.

Status Flag 72 – new status added.

Status Flag 73 – new status added.

Status Flag 75 – new status added.

Status Flag 80 – new status added.

16. 60e Record -

Field 7 – Was changed from Filler to Debt Delinquency Date. It is the debt delinquency date submitted.

Field 8 – Filler. Size reduced to 3. Beginning position is 30.

Field 9 - Field 40 – renumber field number column because it was numbered incorrectly.

Since an additional field was added (Debt Delinquency Date), all field numbers after field 7 increased by 1.

17. **60e Record Exhibit** - Updated list of error codes.

18. **61 Record** -

Field 2 – added BIA as an ID Type

Field 3 – completely rewritten. It now gives the requirements for reporting the different types of ID numbers. If the ID type is 1, it should be a valid SSN; if the ID type is 2, it should be a number greater than 0; if the ID type is 5, the ID number's first 5 digits should be the FIPS state and county code.

Field 5 – added B = Bureau of Indian Affairs as a valid Entity Type

Field 6 – added '06' as a Reporting Organization

Field 12 - new field Eligibility Reversal Date

Field 13 – The wording was changed from “fraud or misrepresentation” to “debarment, disqualification or suspension”.

Field 15 – The wording was changed from “fraud or misrepresentation” to “debarment, disqualification or suspension”.

All specific section references for the ITS handbook throughout the record were removed. The fields now say “Reference the ITS Handbook”.

19. **61 Record Exhibit** -

Status Flag 04 – Changed “satisfied” to “paid”.

Status Flag 05 – removed.

Status Flag 07 – removed.

Status Flag 12 – Added “for cause” after “bankruptcy”.

Status Flag 14 – new status added.

Status Flag 20 – new status added.

Status Flag 71 – new status added.

Status Flag 72 – new status added.

Status Flag 73 – new status added.

61 Record Exhibit con't

Status Flag 75 – new status added.

Status Flag 80 – new status added.

20. 65 Record -

Field 3 – now required.

Field 4 – now required. added BIA as an ID Type.

Field 5 – now required. If the ID type is 5 (BIA), the ID number's first 5 digits should be the FIPS state and county code.

Field 11 – now required.

Field 12 – Field size increased to 6 (4 digits before decimal, 2 after decimal).
Amount must be greater than 0 and includes accrued interest.

Field 13 – Filler size reduced to 2. Beginning position is now 55.

Field 18 – Required for Arizona and California grapes, not just California grapes.

Field 20 – Field size increased to 6 (4 digits before decimal, 2 after decimal).
Amount must be greater than 0 and includes accrued interest.

Field 21 – Filler size reduced to 2. Beginning position is now 93.

Field 26 – Required for Arizona and California grapes, not just California grapes.

Field 28 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount
must be greater than 0 and includes accrued interest.

Field 29 – Filler size reduced to 2. Beginning position is now 131.

Field 34 – Required for Arizona and California grapes, not just California grapes.

Field 36 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount
must be greater than 0 and includes accrued interest.

Field 37 – Filler size reduced to 2. Beginning position is now 169.

Field 42 – Required for Arizona and California grapes, not just California grapes.

65 Record con't.

Field 44 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.

Field 45 – Filler size reduced to 2. Beginning position is now 207.

Field 50 – Required for Arizona and California grapes, not just California grapes.

Field 52 – Field size increased to 6 (4 digits before decimal, 2 after decimal). Amount must be greater than 0 and includes accrued interest.

Field 53 – Filler size reduced to 2. Beginning position is now 245.

Field 58 – Required for Arizona and California grapes, not just California grapes.

All specific section references for the ITS handbook throughout the record were removed. The fields now say “Reference the ITS Handbook”.