



United States Department of Agriculture  
Farm and Foreign Agricultural Services  
Risk Management Agency

March 12, 2002

**INFORMATIONAL MEMORANDUM: R&D-02-016**

TO: All Reinsured Companies  
All Risk Management Agency Field Offices

FROM: Tim B. Witt /s/ Jacqueline J. Blanks  
Deputy Administrator

SUBJECT: Manual 13, Data Acceptance System (DAS) Handbooks

The Manual 13, Data Acceptance System and Reinsurance Accounting System Handbooks, have been updated to include modifications for plan code conversions due to continuous rating, Manager's Bulletins, Informational Memorandums, Special Provision Statements, Section 508(h) private policy submissions, as well as, additional modifications to field narratives, field values, calculations and other minor clarifications. These changes were previously available for comment under the Draft Manual 13 Section in the Risk Management Agency (RMA) website, monthly Information Technology Manager's Meetings, and Data Acceptance System weekly status reports.

The 2002 and 2001 Handbooks are maintained electronically via the RMA website address at <http://www.rma.usda.gov/data> under the Data Acceptance System (M-13) Handbook directory.

For questions regarding content of the book, please contact Seavey Anthony, Program Automation Branch, at (816) 926-3865. Questions on downloading files should be directed to Trish Blegen at (816) 926-3883.

**DISPOSAL DATE:**

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2002.



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