



United States Department of Agriculture

Farm and Foreign Agricultural Services  
Risk Management Agency

June 4, 2002

**INFORMATIONAL MEMORANDUM: R&D-02-024**

TO: All Reinsured Companies  
All Risk Management Agency Field Offices

FROM: Tim B. Witt /s/ *Tim Hoffmann*  
Deputy Administrator

SUBJECT: Draft 2003 Manual-13, Data Acceptance System (DAS) Handbook

The Draft 2003 Manual 13, Data Acceptance System Handbook, has been placed on the Risk Management Agency (RMA) website for industry review and comment. The 2003 handbook is maintained electronically via the RMA website at [www.rma.usda.gov/data/m13/](http://www.rma.usda.gov/data/m13/) under the Data Acceptance System (M-13) Handbook directory.

As discussed at the Industry Update and Information Technology Managers' Meeting in May, new reported fields proposed to the 2003 M-13 include the market price indicator, multi-county flag expansion to include a nationwide flag, multi-county reference policy key fields, seed code cycle, marketing activity type, previous yield limit flag, production value reporting as a dual purpose field with revenue yield, optional reporting of global positioning system coordinates, date of damage, notice of loss date, loss adjuster signature date, optional reporting of agent email address, and coverage enhancement option calculation changes. The draft 2003 M-13 also includes additional RMA internal use fields relative to the company output records including the Federal Crop Insurance Corporation accepted date and batch number. Attached is a detailed listing of the changes for your reference.

Companies may direct their questions or comments by email to Denise Hoffmann, Director, Actuarial Division, at [Denise\\_Hoffmann@rm.fcic.usda.gov](mailto:Denise_Hoffmann@rm.fcic.usda.gov), by June 20, 2002. For questions regarding content of the handbook, please contact Seavey Anthony, Chief, Program Automation Branch at (816) 926-3865.

**DISPOSAL DATE:**

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2002.

Attachment



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The Risk Management Agency Administers and Oversees  
All Programs Authorized Under the Federal Crop Insurance Corporation  
An Equal Opportunity Employer

## **Reinsurance Year 2003 Data Acceptance System, Manual 13 Summary of Changes**

### Narrative Section:

- Section 2, 1,C: 5, 6b, 7a1, 8, 9
  - References to Monthly/Annual Operations Report
- Section 2, 1, C, 7, a, 2, a
  - Late Filed Acreage clarification for multiple planting periods
  - Date change to define seed code cycle for current year
- Section 2, 1, C, 7, a, 2, b
  - Reference to Exhibit added to narrative regarding late sales reductions
  - Market Price Indicator added as element of late sales reduction determination
- Section 2, 2, C
  - References to Monthly/Annual Operations Report
- Section 2,2,G
  - Date Change from September to February
- Section 6, B, 1
  - Reference to Exhibit added to narrative regarding fund designation guidelines
  - Multi county application procedure to allow additional explanation regarding multi county flags and reference key
- Section 6, B, 3
  - Late Filed acreage explanation and field reference additions to Record Type 11 Acreage Record
- Section 6, B, 4
  - Record Type 12 clarification regarding 49 deletes
  - Ineligible Tracking Clarifications
- Section 6, B, 6
  - Market Price Indicator added as element of late sales reduction determination
  - Reference to Late sales reduction exhibit
- Section 6, B, 7
  - Statement addition regarding warning message for yield years less than 1970 on Record Type 15
- Section 6, B, 16
  - Ineligible Tracking Clarifications
- Section 6, C: 2, 3, 4
  - Ineligible Tracking Clarifications
- Section 6, D
  - New section regarding multiple sales closing dates
  - Ineligible Tracking Clarifications
- Section 7, B
  - References to Monthly/Annual Operations Report

### Exhibit 1 FCIC Operations Report Accounting Report Format Changes

Exhibit 2 Detail Accounting and Administrative Fee Report  
Accounting Report Format Changes

Exhibit 4 Reconciliation Report  
Accounting Report Format Changes

Exhibit 5 FCIC Administrative Reduction Reports  
Accounting Report Format Changes

Exhibit 9 through 60  
Policy key, Field 2, Name change from Reporting Organization to Insurance Provider  
Policy key, Crop Year field clarification for applicable reinsurance year

Exhibit 9 Fund Designation Record  
Field Clarification:  
Field 21 Primary Development Fund Rule  
Field 26, Written Agreement Number  
Field 27, Written Agreement Date  
Field 32, Primary Fund Cutoff Date  
Field 33, HRC Cutoff Date  
Field 34, Multiple County Flag  
Field 35, HRC Assigned Risk Fund Rule

New Fields:  
Field 39, Multi County Reference State  
Field 40, Multi County Reference Company Number  
Field 41, Multi County Reference Policy Number  
Field 42, Multi County Reference Crop Year  
Field 43, Multi County Reference Crop Code  
Field 44, Multi County Reference Location County  
Field 45, Multi County Reference Type Code  
Field 55, FCIC Accepted Batch

Exhibit 9-1 Fund Designation Guidelines  
Clarification of primary county, Reference change from Record type 14 to Record type 9,  
and Removal of references to reinsurance year 2002

Exhibit 10-1 Entity/ID Type Table  
Clarification of Landlord/Tenant and Spousal Entities

Exhibit 11 Acreage Record  
Field Clarification:  
Field 24, Written Agreement Number  
New Field:  
Field 54, Market Price Indicator

Exhibit 11-1  
Malting Barley DAS Edit requirements

Exhibit 11-11 Calculations

Liability Calculation Change for CEO

Cherries Fixed Dollar Amount of Insurance Guarantee Reduction Factor  
calculation

Certified Seed Potato DAS Edit requirements

Exhibit 12 Payment Record

Field Clarification:

Field 9, Payment Type

Field 10, Paid Amount

Field 12, Paid Date

Exhibit 13 Inventory Value Record

Field Clarification:

Field 17, Written Agreement Number

New Field:

Field 64, FCIC Accepted Batch

Exhibit 14 Insurance In Force Record

Field Clarification:

Field 16, Late Processed Flag

Field 17, Fund Designation Flag

Field 26, Signature Date for the Crop

Field 29, Contract Flag

Field 30, Written Agreement Number

Field 33, Multi County Flag

Field 34, Cancellation and Transfer Application

Field 37, Written Agreement Date

Field 61, Producer History Flag

Field 71, LSR Transaction Code

New Fields:

Field 38, Marketing Activity Type

Field 45, Market Price Indicator

Field 46, Multi County Reference State

Field 47, Multi County Reference Company Number

Field 48, Multi County Reference Policy Number

Field 49, Multi County Reference Crop Year

Field 50, Multi County Reference Crop Code

Field 51, Multi County Reference Location County

Field 52, Multi County Reference Type Code

Field 53, Seed Code Cycle

Field 54, LFA Calc Date

Field 55, Dup Bypass Flag: Reserved

Field 82, FCIC Accepted Batch

Exhibit 15 Yield Record

Field Clarification:

- Field 18, Written Agreement Number
- Field 19, Written Agreement Processing Flag
- Field 21, Yield Indicator
- Field 22, Transitional Yield
- Field 26, Yield Year 1
- Field 79, Yield Limitation Flag
- Field 84, Rate Yield
- Field 85, Average Yield

Exhibit 15 Yield Record

New Fields:

- Fields 30, 35, 40, 45, 50, 55, 60, 65, 70, 75 Revenue Yield/Production Reporting  
Dual purpose field in 2003 to report production to count
- Field 86, Previous Yield Limitation Flag

Exhibit 17 Land Identifier Record

New Fields:

- Field 41 through 60, Latitude and Longitude

Exhibit 18 AGR History Record

Field Clarification:

- Field 38, Expense Trend Factor

Exhibit 19 AGR Annual Farm Report Record

Field Clarification:

- Field 16, Coverage Level
- Field 17, Payment Rate

Exhibit 19-3 AGR Calculation

Diversity Factor Calculation

Exhibit 21 Loss Line

Field Clarification/Change:

- Field 54, Written Agreement Number
- Field 65, Primary Date of Damage
- Field 66, Primary Cause
- Field 67, Primary Percent
- Field 68, Secondary Date of Damage
- Field 69, Secondary Cause

New Fields:

- Field 62, Market Price Indicator
- Field 63, Loss Adjuster Signature Date
- Field 64, Notice of Loss Date

Exhibit 22 Inventory Loss Record

Field Clarification/Change:

Field 19 Primary Date of Damage

New Fields:

Field 40, Loss Adjuster Signature Date

Field 41, Notice of Loss Date

Field 42, Secondary Date of Damage

Exhibit 23 AGR Loss Record

Field Clarification/Change:

Field 38, Primary Date of Damage

Field 39, Primary Cause

Field 40, Primary Percent

Field 41, Secondary Cause

Field 42, Secondary Date of Damage

New Fields:

Field 36, Loss Adjuster Signature Date

Field 37, Notice of Loss Date

Exhibit 55 Agent Data

Field Clarification:

Field 5, Inactive Date: Numeric

New Field:

Field 34, Email Address

Exhibit 56 Loss Adjuster Data

Field Clarification:

Field 4, Inactive Date: Numeric