June 30, 2003

INFORMATIONAL MEMORANDUM: R&D-03-029

TO:       All Reinsured Companies
          All Risk Management Agency Field Offices

FROM:     Tim B. Witt /s/ Tim B. Witt
          Deputy Administrator


RMA provided a draft copy to company representatives at the May 13 and 14 Information Technology Managers Meeting and have provided major modifications via the DAS Status report. An overview of the changes were also provided at the May 20th Industry Meeting. Significant modifications in the approved 2004 Manual 13 include adding:

1. the insured, agent and loss adjuster signature dates on additional records;
2. land location, and the reporting of uninsured acreage and zero acreage reports;
3. new fields for the identification and validation of Perennial T-yields;
4. new fields for identification of Double Cropping and Prevented Planting limitations; and
5. new fields for reporting of common information for USDA programs when approved.

In addition, modifications were made to be consistent with the small grains policy, basic policy provisions and Crop Insurance Handbook.

Companies may direct their questions or comments to Seavey Anthony, Chief, Program Automation Branch, at (816) 926-3865 regarding handbook content or Trish Blegen at (816) 926-3883 regarding file downloads.

DISPOSAL DATE:

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2003.