



June 18, 2004

United States  
Department of  
Agriculture

Risk  
Management  
Agency

6501 Beacon Drive  
Kansas City,  
MO 64133-4676

**INFORMATIONAL MEMORANDUM: R&D-04-023**

TO: All Reinsured Companies  
All Risk Management Agency Field Offices

FROM: Tim B. Witt /s/ *Tim B. Witt*  
Deputy Administrator

SUBJECT: 2005 Appendix III, Data Acceptance System Handbook

The approved 2005 Appendix III, Data Acceptance System Handbook, formerly Manual 13, is available electronically via the Risk Management Agency (RMA) website at <http://www.rma.usda.gov/data/> under the Data Acceptance System Handbook directory.

A redlined version of the draft is also available on the web site, which identifies changes in the 2005 Appendix III from the 2004 Manual 13. The draft changes provided to company representatives at the May 12 and 13, 2004 Information Technology Managers Meeting, are indicated in red and changes since the meeting are indicated in blue.

Significant modifications in the 2005 Appendix III resulting from industry suggestions and implementation of the final 2005 SRA include:

- Change of the weekly and monthly cutoff date and time;
- Reduced reporting requirements for Fund Designation and timely submission of eligible crop insurance contracts;
- Modifications to the reporting requirements for entities;
- Validation of premium discount for favorable experience;
- Identification of units not planted on an eligible crop insurance contract;
- Reporting the qualifying crop and unit number for prevented planting;
- The addition of original inventory value on the Type 13 Record and coverage level on the Type 22 record for Aquaculture and Nursery; and
- Reporting of action taken on large claims and the reporting of alternative claim settlement.

Companies may direct their questions or comments regarding Appendix III content to Seavey Anthony, Chief, Program Automation Branch, at (816) 926-3865, or Tim Conard, Acting Chief of the Data Quality Section, at (816) 926-1875.

**DISPOSAL DATE:**

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2005.



The Risk Management Agency Administers  
And Oversees All Programs Authorized Under  
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